

9. Adopt a Resolution to amend the Conflict of Interest Code of the County of Tulare.



Clerk of the Board

COUNTY OF TULARE AGENDA ITEM

BOARD OF SUPERVISORS

LARRY MICARI
District One

PETE VANDER POEL
District Two

AMY SHUKLIAN
District Three

EDDIE VALERO
District Four

DENNIS TOWNSEND
District Five

AGENDA DATE: March 18, 2025

Public Hearing Required	N/A
Scheduled Public Hearing w/Clerk	N/A
Published Notice Required	N/A
Advertised Published Notice	N/A
Meet & Confer Required	N/A
Budget Transfer (Aud 308) attached	N/A
Personnel Resolution attached	N/A
Agreement(s) attached	N/A

CONTACT PERSON: Melinda Benton PHONE: 5596365007

SUBJECT: Amendment to the Tulare County Conflict of Interest Code

REQUEST(S):

That the Board of Supervisors:

Adopt a Resolution to amend the Conflict of Interest Code of the County of Tulare.

SUMMARY:

The Political Reform Act (Government Code section 81000 et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. Tulare County (County) maintains a Conflict of Interest code and routinely reviews and updates the code as necessary to comply with applicable law.

A conflict of interest code consists of three parts: a resolution incorporating the state regulation and stating where statements of economic interests are to be filed, a list of designated officials and employees who must file a statement (Appendix A), and a list of required disclosure categories (Appendix B)

The County has not updated its resolution since 1982. The attached resolution clarifies that filers must file with the Clerk of the Board of Supervisors utilizing the County's electronic filing system. A copy of the County's previous resolution is attached for reference. The Clerk of the Board's Office will process any additional amendments as required by law and that may be necessary and recommended with pending personnel and labor matters.

Appendix A is being amended to update the list of designated officers and employees who must file Form 700's. While Appendix B is not being amended this year, a copy is included in order to have the entire conflict of interest code be updated at the same time.

SUBJECT: Amendment to the Tulare County Conflict of Interest Code

DATE: March 18, 2025

FISCAL IMPACT/FINANCING:

There is no County cost associated with this request.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's Five-year Strategic Plan includes the Organizational Performance Initiative to continuously improve organization effectiveness. The approval of the Conflict of Interest Codes helps fulfill this initiative by ensuring that the County and the local agencies are in compliance with the law.

ADMINISTRATIVE SIGN-OFF:

/s/ Melinda Benton

Melinda Benton, Chief Clerk
Clerk of the Board

Cc: County Administrative Office

Attachments: 1982 Resolution

Appendix "A" - 2024 Designated Officials and Employees

Appendix B - Disclosure Categories

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

**IN THE MATTER OF Amendment to the
Tulare County Conflict of Interest Code**

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Resolution No. 2025-0191, 2025-0192
Agreement No.

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

Adopt a Resolution to amend the Conflict of Interest Code of the County of Tulare

BEFORE THE BOARD OF SUPERVISORS COUNTY OF TULARE, STATE OF CALIFORNIA

IN THE MATTER OF AMENDING)
CONFLICT OF INTEREST CODE FOR) Resolution No. _____
COUNTY AGENCIES AND DEPARTMENTS)

WHEREAS, the Political Reform Act, Government Code section 81000 et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes; and

WHEREAS, the Fair Political Practices Commission has adopted a regulation, Title 2, California Code of Regulations, section 18730, which contains the terms of a standard conflict of interest code, and which may be amended by the Fair Political Practices Commission after public notices and hearings to conform to amendments to the Political Reform Act; and

WHEREAS, any local agency may incorporate this standard conflict of interest code, and thereafter need not amend its code to conform to future amendments to the Political Reform Act; and

WHEREAS, the Board of Supervisors adopted a resolution to incorporate the standard conflict of interest code on June 29, 1982, which did not list filing locations; and

WHEREAS, the terms of Title 2, California Code of Regulations, section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, were thereby incorporated by reference and, along with Appendices A and B in which officers and employees were designated and disclosure categories were set forth, constituted the conflict of interest code of the County of Tulare; and

WHEREAS, the designated positions (Appendix A) and disclosure requirements (Appendix B), along with the filing locations of the statements of economic interests (Form 700) of various filers, change over the years.

NOW THEREFORE BE IT RESOLVED that Resolution No. 82-1113, adopted June 29, 1982, and effective July 1, 1982, is hereby superseded.

AND BE IT ALSO RESOLVED that all persons designated under this code in Appendix A, as amended from time to time, shall disclose the information required in Appendix B, as amended from time to time, and shall file their statements of economic interests as provided by law with the Clerk of the Board of Supervisors utilizing the County's electronic filing system, who will retain the statements, and will make the statements available for public inspection and reproduction.

UPON MOTION OF SUPERVISOR _____, SECONDED BY SUPERVISOR _____, THE FOREGOING WAS ADOPTED BY THE BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

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BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA

In the Matter of Adopting) R E S O L U T I O N
Conflict of Interest Code for) NO 82 1113
County Agencies and Departments)

WHEREAS, amendments to the Political Reform Act, Government Code Sections 81000, et seq., have in the past and foreseeably will in the future require conforming amendments to be made in Conflict of Interest Codes adopted and promulgated pursuant to its provisions; and

WHEREAS, the Fair Political Practices Commission has adopted a regulation, 2 Cal. Adm. Code Section 18730, which contains the terms of a standard model Conflict of Interest Code, which can be incorporated by reference, and which will be amended to conform to amendments in the Political Reform Act after public notice and hearings conducted by the Fair Political Practices Commission pursuant to the Administrative Procedure Act, Government Code Section 11370, et seq.; and

WHEREAS, incorporation by reference of the terms of the aforementioned regulation and amendments to it in Conflict of Interest Codes will save this body time and money by minimizing the actions required of this body to keep the Codes in conformity with the Political Reform Act;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. All previously adopted resolutions approving various separate Conflict of Interest Codes are hereby rescinded.
2. The terms of 2 Cal. Adm. Code Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission along with the attached Appendices in which officials and employees are designated and disclosure categories are set

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1 forth, are hereby incorporated by reference and constitute the
2 Conflict of Interest Codes for the departments and agencies of the
3 County of Tulare listed in Appendix "A."

4 3. Persons holding designated positions shall file
5 statements of economic interests pursuant to Section 4(A) of the
6 Conflict of Interest Code.

7 4. This Resolution is effective as of July 1, 1982.

8 The foregoing Resolution was adopted upon motion of
9 Supervisor Gould , seconded by Supervisor Swiney , at a regular
10 meeting of this Board held on June 29 , 1982, by the following
11 vote:

12 AYES: Supervisors Gould, Conway, Mangine, Swiney, and Muller.

13 NOES: None.

14 ABSENT: None.

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DRAFT APPENDIX "A"
DESIGNATED OFFICIALS AND EMPLOYEES

DESIGNATED POSITIONS

DISCLOSURE CATEGORIES

Agricultural Commissioner/Sealer

Agricultural Commissioner/Sealer	1
Assistant Agricultural Commissioner/Sealer	1
Deputy Agricultural Commissioner/Sealer	5

Airport Land Use Commission

Member No.1 & 2 - Aviation	1
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Assessor/Clerk Recorder

Accountant II-K	4B
Appraiser I-IV	1
Assessment Services Director	1
Assessor's System Analyst	1
Assessor/Clerk-Recorder	1
Assistant Assessor/Clerk-Recorder	1
Auditor-Appraiser I-IV	1
Chief Appraiser	1
Chief Auditor-Appraiser	1
Chief Cadastral Mapper	1
Chief Deputy County Clerk-Recorder	4B
Systems & Procedures Analyst II	1

Auditor-Controller/Treasurer-Tax Collector

Assistant Auditor-Controller	1
Assistant Treasurer-Tax Collector	1

| Auditor-Controller/~~Treasurer-Tax Collector~~ N/A (Gov. Code 87200 position)

Chief Accountant-Property Taxes	3, 5
Chief Accountant- Treasury	N/A (Gov. Code 87200 position)
Chief Deputy Treasurer- Tax Collector	N/A (Gov. Code 87200 position)
Collector-Tax Program Supervisor	3, 5
Tax Collections Supervisor	3, 5
Tax Collector	3, 5
Tax Collector Division Manager	3, 5

Assessment Appeal Board

District 1-5	1
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DESIGNATED POSITIONS**DISCLOSURE CATEGORIES****Board of Supervisors**

Supervisors District 1-5

N/A (Gov. Code 87200 position)

Behavioral Health Board

Board of Supervisors Representative	6A
Seat 1, 2, 3, 4, 6, 9, 10, & 15-At-Large	6A
Seat 8, 11, 12, 13, & 16- Family	6A
Seat 5, 7, & 14- Client	6A

Child Support Services

Assistant Child Support Services Director	4B
Chief Child Support Attorney	4B
Child Support Services Director	4B

Cooperative Extension

Cooperative Extension Director	1
Administrative Services Officer	4B, 6A

County Administrative Office

Assistant County Administrative Officer	1
County Administrative Officer	N/A (Gov. Code 87200 position)
Principal Administrative Analyst	1

County Counsel

Chief Deputy County Counsel	1
County Counsel	N/A (Gov. Code 87200 position)
County Hearing Officer	1
Deputy County Counsel	1
Deputy Risk Manager	1
Fiscal Manager	1
Risk Manager	1
Supervising Risk Management Analyst	1

Defined Contribution Committee

At Large – Active Participant 1	1
At Large – Active Participant 2	1
Auditor-Controller	1
County Administrative Officer Designee	1
County Counsel	1
HRD Director/Designee	1
Retiree-At-Large	1
Retirement Administrator	1

District Attorney

Assistant District Attorney	1
Chief Deputy District Attorney	1
District Attorney	N/A (Gov. Code 87200 position)
Fiscal Manager	1

DESIGNATED POSITIONS**DISCLOSURE CATEGORIES****Fire Department**

Fire Chief	1
Fire Deputy Chief	1
Fire Division Chief	1

Flood Control District

Board of Supervisors Member	1
Member 1-7	1

General Services Agency

Administrative Services Officer II	1
Agency Director	1
Capital Projects Coordinator III	1
Custodial Supervisor	4B
Custodial Supervisor Manager	4B
Facilities Manager	4B
Fiscal Manger	1
Fleet Services Superintendent	4B
Fleet Services Supervisor	4B
General Services Agency Deputy Director	1
Maintenance Supervisor	4B
Parks & Grounds Manager	4B
Parks Operations Supervisor	4B
Print & Mail Services Manager	4B
Print & Mail Services Supervisor <u>Digital Print & Mail Specialist Lead</u>	
4B	
Procurement Specialist	4A
Procurement Technician	4A
Property Manager	1
Purchasing Manager	3, 4A
Supervising Procurement Specialist	4A

Grand Jury

Members	1
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Health and Human Services Agency

Administrative Services Officer II	1
Agency Director	1
Aging Services Manager	3, 4B
Animal Services Manager	3, 4B
Associate Agency Director	1
Chief Deputy Public Guardian	3, 4B
Community Outreach Manager	3, 4B

DESIGNATED POSITIONS**DISCLOSURE CATEGORIES**

County Health Officer	3, 4B
Deputy County Health Officer, HHS	3, 4B
Deputy Director- All Divisions-See HHSA List	1
Director of Fiscal Operations	1
Director of Human Services	1
Deputy Director of Integrated Services	1
Director of Mental Health Services	1
Director of Public Health	1
Director of Public Health Lab	1
Division Manager- All Divisions-See HHSA List	3, 4B
Electronic Health Records Manager	3, 4B
Environmental Health Specialist I-III	3, 4B
Environmental Health Supervisor	4B
Environmental Quality Coordinator	3, 4B
Fiscal Manager	3, 4B
Health Operations Manager	3, 4B
Health Services Manager	3, 4B
HHSA Logistics Manager	3, 4B
Medical Billing Manager	3, 4B
Medical Director, Mental Health	4B
Medical Director, Primary Care	4B
Mental Health Services Act Manager	3, 4B
Office of Emergency Services Manager	3, 4B
Psychologist- Lead	4B
Public Guardian and Deputy Public Guardians	4B
Public Health Emergency Preparedness Manager	3, 4B
Public Health Lab Manager	3, 4B
Public Health Manager	3, 4B

Human Resources & Development

Human Resources Director	4A
Human Resources Deputy Director	4A

Indian Gaming Local Community Benefit CommitteeCOUNTY CONFLICT OF INTEREST CODE 2024~~2~~ BIENNIAL REVIEW

DESIGNATED POSITIONS AND DISCLOSURE CATEGORIES

APPENDIX A

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County Representative	1
County Representative-Alternate	1
Mutually Selected Member	1
Mutually Selected Member-Alternate	1

DESIGNATED POSITIONS

DISCLOSURE CATEGORIES

Information & Communications Technology

Administrative Services Officer III	1
Information Technology Assistant Director	1
Information Technology Deputy Director	1
Information Technology Director	1

In-Home Supportive Services Advisory Committee

Seat 1-5-Consumer	4B
Seat 7-Relative Provider	4B
Seat 8-Non-Relative Provider	4B
Seat 9-At-Large	4B
Seat 11- Director of HHSA	4B

Law Library

Chairman, Board of Supervisors or Designee	1
Member County Bar	1
Superior Court Judge	1

Library

County Librarian	1
Deputy County Librarian	1
Librarian II-V	4B
Library Program & Literacy Coordinator	4B
Library Services Specialist III	4B

Mental Health Board

Board of Supervisors Representative	6A
Seat 1, 2, 3, 4, 6, 9, 10, & 15 At Large	6A
Seat 8, 11, 12, 13, & 16 Family	6A
Seat 5, 7, & 14 Consumer	6A

Planning Commission

At-Large	N/A (Gov. Code 87200 position)
At-Large Alternate	N/A (Gov. Code 87200 position)

COUNTY CONFLICT OF INTEREST CODE 202~~42~~ BIENNIAL REVIEW

DESIGNATED POSITIONS AND DISCLOSURE CATEGORIES

APPENDIX A

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Director 1-5

N/A (Gov. Code 87200 position)

Probation

Administrative Services Officer II	4B
Assistant Chief Probation Officer	4A
Chief Probation Officer	4A
Deputy Chief Probation Officer	4A
Fiscal Manager	4B

DESIGNATED POSITIONS

DISCLOSURE CATEGORIES

Public Defender

Assistant Public Defender	4A
Public Defender	4A

Public Facilities Corporation

District 1-5	1
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Public Finance Authority

Director	1
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Registrar of Voters

Registrar of Voters	1
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Resource Management Agency

Administrative Svs Officer I-II	1	
Agency Director	1	
Assistant Director	1	
Assistant Building & Housing Manager	5	
Associate Director	1	
Building and Code Compliance Officer-Inspector I-IV		5
Building and Housing Manager	5	
Building/Zoning Inspector I-IV	5	
Chief Engineer	1	
Chief Planner	1	
Code Enforcement Officer I-III	5	
County Surveyor	1	
Economic Development Manager	1	
Engineer IV	1	
Fiscal Manager	1	
Grants & Resource Manager	1	
Heavy Equipment Superintendent	4B	
Planning and Permit Manager	1	
Planner IV	1	
Transit Manager	4B, 5	

COUNTY CONFLICT OF INTEREST CODE 202~~42~~ BIENNIAL REVIEW

DESIGNATED POSITIONS AND DISCLOSURE CATEGORIES

APPENDIX A

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Sheriff-Coroner

Assistant Sheriff	1
Captain	1
Sheriff-Coroner	1
Undersheriff	1

DESIGNATED POSITIONS**DISCLOSURE CATEGORIES****Solid Waste**

Administrative Services Officer II	4B, 5
Environmental Coordinator	3, 4B, 5
Refuse Site Coordinator	4B, 5
Solid Waste Director	1

Treasury Oversight Committee

Auditor-Controller	1
Board Representative	1
Board Representative-Alternate/Designee	1
County Education Representative	1
Public Member	1
School & College Districts	1
Special Districts Representative	1

Water Commission

At-Large Member	1
Board of Supervisors	1
Board of Supervisors- Alternate	1
District 1-5	1
TCAG Representative	1

Workforce Investment Board

Business	1
Community Based Organization	1
Education	1
Labor	1
Migrant & Seasonal Farm Worker Program	1
Public Sector	1
Public Sector Department of Rehabilitation	1
Public Sector EDD	1
Public Sector Native American	1
Wagner Peyser	1

Government Code section 87200 Positions

The following positions are not covered by this Code, but are separately required to file Statements of Economic Interest with the Fair Political Practices Commission or the County pursuant to Gov. Code, § 87200 et seq.:

Members of the Board of Supervisors

Auditor-Controller/Treasurer-Tax Collector

County Administrative Officer

County Counsel

District Attorney

Members of the Planning Commission

Other public officials who manage public investments:

Chief Accountant-Treasury

Chief Deputy Treasurer-Tax Collector~~**Government Code section 87200 Positions**~~

~~Those positions listed as Gov. Code 87200 positions are not covered by this Code but are separately required to file Statements of Economic Interest with the Fair Political Practices Commission by State law. They are shown here for information only.~~

Various County Consultants

Consultants under contract to the County generally are not included in this Code as designated officials, as they perform a range of duties that is limited in scope. However, the County Administrative Officer, Agency or Department Head, or designee may determine in writing that a particular consultant is hired to perform a broader range of duties under which the consultant may:

- (A) make a governmental decision whether to (i) approve a rate, rule, or regulation; (ii) adopt or enforce a law; (iii) issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar authorization or entitlement; (iv) authorize the County to enter into, modify, or renew a contract provided it is the type of contract that requires County approval; (v) grant County approval to a contract that requires County approval and to which the County is a party, or to the specifications for such a contract; (vi) grant County approval to a plan, design, report, study, or similar item; (vii) adopt, or grant County approval of, policies, standards, or guidelines for the County, or for any subdivision thereof; or
- (B) serve in a staff capacity with the County and in that capacity participate in making a governmental decision as defined in FPPC regulation 18702.2* or perform the same or substantially all the same duties for the County that would otherwise be

performed by an individual holding a position specified in this Conflict of Interest Code.

If this determination is made, then that consultant shall be required to disclose under this Code pursuant to the broadest appropriate Disclosure Category. Such written determination shall include a description of the consultant's duties, and based upon that description, a statement of the extent of the disclosure requirements. The written determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

* FPPC Regulation 18702.2 provides:

"A public official 'participates in making a governmental decision ...' ... when, acting within the authority of his or her position, the official:

(a) Negotiates, without significant substantive review, with a governmental entity or private person regarding a governmental decision referenced in Title 2, California Code of Regulations, section 18701(a)(2)(A); or

(b) Advises or makes recommendations to the decisionmaker either directly or without significant intervening substantive review, by:

(1) Conducting research or making any investigation which requires the exercise of judgment on the part of the official and the purpose of which is to influence a governmental decision referenced in Title 2, California Code of Regulations, section 18701(a)(2)(A); or

(2) Preparing or presenting any report, analysis, or opinion, orally, or in writing, which requires the exercise of judgment on the part of the official and the purpose of which is to influence a governmental decision..."

**APPENDIX “A”
DESIGNATED OFFICIALS AND EMPLOYEES**

<u>DESIGNATED POSITIONS</u>	<u>DISCLOSURE CATEGORIES</u>
<u>Agricultural Commissioner/Sealer</u>	
Agricultural Commissioner/Sealer	1
Assistant Agricultural Commissioner/Sealer	1
Deputy Agricultural Commissioner/Sealer	5
<u>Airport Land Use Commission</u>	
Member No.1 & 2 - Aviation	1
<u>Assessor/Clerk Recorder</u>	
Accountant II-K	4B
Appraiser I-IV	1
Assessment Services Director	1
Assessor’s System Analyst	1
Assessor/Clerk-Recorder	1
Assistant Assessor/Clerk-Recorder	1
Auditor-Appraiser I-IV	1
Chief Appraiser	1
Chief Auditor-Appraiser	1
Chief Cadastral Mapper	1
Chief Deputy County Clerk-Recorder	4B
Systems & Procedures Analyst II	1
<u>Auditor-Controller/Treasurer-Tax Collector</u>	
Assistant Auditor-Controller	1
Assistant Treasurer-Tax Collector	1
Auditor-Controller/ Treasurer-Tax Collector)	N/A (Gov. Code 87200 position)
Chief Accountant-Property Taxes	3, 5
Chief Accountant- Treasury	N/A (Gov. Code 87200 position)
Chief Deputy Treasurer- Tax Collector	N/A (Gov. Code 87200 position)
Collector-Tax Program Supervisor	3, 5
Tax Collections Supervisor	3, 5
Tax Collector Division Manager	3, 5
<u>Assessment Appeals Board</u>	
District 1-5	1
<u>Behavioral Health Board</u>	
Board of Supervisors Representative	6A
Seat 1, 2, 3, 4, 6, 9, 10, &15-At-Large	6A
Seat 8, 11, 12, 13, & 16- Family	6A
Seat 5, 7, & 14- Client	6A

DESIGNATED POSITIONS**DISCLOSURE CATEGORIES****Board of Supervisors**

Supervisors District 1-5

N/A (Gov. Code 87200 position)

Child Support Services

Assistant Child Support Services Director

4B

Chief Child Support Attorney

4B

Child Support Services Director

4B

Cooperative Extension

Cooperative Extension Director

1

Administrative Services Officer

4B, 6A

County Administrative Office

Assistant County Administrative Officer

1

County Administrative Officer

N/A (Gov. Code 87200 position)

Principal Administrative Analyst

1

County Counsel

Chief Deputy County Counsel

1

County Counsel

N/A (Gov. Code 87200 position)

County Hearing Officer

1

Deputy County Counsel

1

Deputy Risk Manager

1

Fiscal Manager

1

Risk Manager

1

Defined Contribution Committee

At Large – Active Participant 1

1

At Large – Active Participant 2

1

Auditor-Controller

1

County Administrative Officer Designee

1

County Counsel

1

HRD Director/Designee

1

Retiree-At-Large

1

Retirement Administrator

1

District Attorney

Assistant District Attorney

1

Chief Deputy District Attorney

1

District Attorney

N/A (Gov. Code 87200 position)

Fiscal Manager

1

Fire Department

Fire Chief

1

Fire Deputy Chief

1

Fire Division Chief

1

DESIGNATED POSITIONS**DISCLOSURE CATEGORIES****Flood Control District**

Board of Supervisors Member	1
Member 1-7	1

General Services Agency

Administrative Services Officer II	1
Agency Director	1
Capital Projects Coordinator III	1
Custodial Supervisor	4B
Custodial Supervisor Manager	4B
Facilities Manager	4B
Fiscal Manger	1
Fleet Services Superintendent	4B
Fleet Services Supervisor	4B
General Services Agency Deputy Director	1
Maintenance Supervisor	4B
Parks & Grounds Manager	4B
Parks Operations Supervisor	4B
Print & Mail Services Manager	4B
Digital Print & Mail Specialist Lead	4B
Procurement Specialist	4A
Procurement Technician	4A
Property Manager	1
Purchasing Manager	3, 4A
Supervising Procurement Specialist	4A

Grand Jury

Members	1
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Health and Human Services Agency

Administrative Services Officer II	1
Agency Director	1
Aging Services Manager	3, 4B
Animal Services Manager	3, 4B
Associate Agency Director	1
Chief Deputy Public Guardian	3, 4B
Community Outreach Manager	3, 4B
County Health Officer	3, 4B
Deputy County Health Officer, HHS	3, 4B
Deputy Director- All Divisions-See HHSA List	1
Director of Fiscal Operations	1
Director of Human Services	1
Deputy Director of Integrated Services	1
Director of Mental Health Services	1
Director of Public Health	1
Director of Public Health Lab	1

DESIGNATED POSITIONS**DISCLOSURE CATEGORIES****Health and Human Services Agency (cont'd)**

Division Manager- All Divisions-See HHSA List	3, 4B
Electronic Health Records Manager	3, 4B
Environmental Health Specialist II-III	3, 4B
Environmental Health Supervisor	4B
Environmental Quality Coordinator	3, 4B
Fiscal Manager	3, 4B
Health Operations Manager	3, 4B
Health Services Manager	3, 4B
HHSA Logistics Manager	3, 4B
Medical Billing Manager	3, 4B
Medical Director, Mental Health	4B
Medical Director, Primary Care	4B
Mental Health Services Act Manager	3, 4B
Office of Emergency Services Manager	3, 4B
Psychologist- Lead	4B
Public Guardian and Deputy Public Guardians	4B
Public Health Emergency Preparedness Manager	3, 4B
Public Health Lab Manager	3, 4B
Public Health Manager	3, 4B

Human Resources & Development

Human Resources Director	4A
Human Resources Deputy Director	4A

Indian Gaming Local Community Benefit Committee

County Representative	1
County Representative-Alternate	1
Mutually Selected Member	1
Mutually Selected Member-Alternate	1

Information & Communications Technology

Administrative Services Officer III	1
Information Technology Assistant Director	1
Information Technology Deputy Director	1
Information Technology Director	1

In-Home Supportive Services Advisory Committee

Seat 1-5-Consumer	4B
Seat 7-Relative Provider	4B
Seat 8-Non-Relative Provider	4B
Seat 9-At-Large	4B
Seat 11- Director of HHSA	4B

DESIGNATED POSITIONS**DISCLOSURE CATEGORIES****Library**

County Librarian	1
Deputy County Librarian	1
Librarian II-V	4B
Library Program & Literacy Coordinator	4B
Library Services Specialist III	4B

Planning Commission

At-Large	N/A (Gov. Code 87200 position)
At-Large Alternate	N/A (Gov. Code 87200 position)
Director 1-5	N/A (Gov. Code 87200 position)

Probation

Administrative Services Officer II	4B
Assistant Chief Probation Officer	4A
Chief Probation Officer	4A
Deputy Chief Probation Officer	4A
Fiscal Manager	4B

Public Defender

Assistant Public Defender	4A
Public Defender	4A

Public Facilities Corporation

District 1-5	1
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Public Finance Authority

Director	1
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Registrar of Voters

Registrar of Voters	1
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Resource Management Agency

Administrative Svs Officer I-II	1
Agency Director	1
Assistant Director	1
Assistant Building & Housing Manager	5
Associate Director	1
Building and Code Compliance Inspector I-IV	5
Building and Housing Manager	5
Chief Engineer	1
Chief Planner	1
County Surveyor	1
Economic Development Manager	1
Engineer IV	1

DESIGNATED POSITIONS**DISCLOSURE CATEGORIES****Resource Management Agency (cont'd)**

Fiscal Manager	1
Grants & Resource Manager	1
Heavy Equipment Superintendent	4B
Planning and Permit Manager	1
Planner IV	1

Sheriff-Coroner

Assistant Sheriff	1
Captain	1
Sheriff-Coroner	1
Undersheriff	1

Solid Waste

Administrative Services Officer II	4B, 5
Environmental Coordinator	3, 4B, 5
Refuse Site Coordinator	4B, 5
Solid Waste Director	1

Treasury Oversight Committee

Auditor-Controller	1
Board Representative	1
Board Representative-Alternate/Designee	1
County Education Representative	1
Public Member	1
School & College Districts	1
Special Districts Representative	1

Water Commission

At-Large Member	1
Board of Supervisors	1
Board of Supervisors- Alternate	1
District 1-5	1
TCAG Representative	1

Government Code section 87200 Positions

The following positions are not covered by this Code, but are separately required to file Statements of Economic Interest with the Fair Political Practices Commission or the County pursuant to Gov. Code, § 87200 et seq.:

Members of the Board of Supervisors
Auditor-Controller/Treasurer-Tax Collector
County Administrative Officer
County Counsel
District Attorney
Members of the Planning Commission

Other public officials who manage public investments:

Chief Accountant-Treasury
Chief Deputy Treasurer-Tax Collector

Various County Consultants

Consultants under contract to the County generally are not included in this Code as designated officials, as they perform a range of duties that is limited in scope. However, the County Administrative Officer, Agency or Department Head, or designee may determine in writing that a particular consultant is hired to perform a broader range of duties under which the consultant may:

- (A) make a governmental decision whether to (i) approve a rate, rule, or regulation; (ii) adopt or enforce a law; (iii) issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar authorization or entitlement; (iv) authorize the County to enter into, modify, or renew a contract provided it is the type of contract that requires County approval; (v) grant County approval to a contract that requires County approval and to which the County is a party, or to the specifications for such a contract; (vi) grant County approval to a plan, design, report, study, or similar item; (vii) adopt, or grant County approval of, policies, standards, or guidelines for the County, or for any subdivision thereof; or
- (B) serve in a staff capacity with the County and in that capacity participate in making a governmental decision as defined in FPPC regulation 18702.2* or perform the same or substantially all the same duties for the County that would otherwise be performed by an individual holding a position specified in this Conflict of Interest Code.

If this determination is made, then that consultant shall be required to disclose under this Code pursuant to the broadest appropriate Disclosure Category. Such written determination shall include a description of the consultant's duties, and based upon that description, a statement of the extent of the disclosure requirements. The written determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

* FPPC Regulation 18702.2 provides:

“A public official ‘participates in making a governmental decision ...’ ... when, acting within the authority of his or her position, the official:

(a) Negotiates, without significant substantive review, with a governmental entity or private person regarding a governmental decision referenced in Title 2, California Code of Regulations, section 18701(a)(2)(A); or

(b) Advises or makes recommendations to the decisionmaker either directly or without significant intervening substantive review, by:

(1) Conducting research or making any investigation which requires the exercise of judgment on the part of the official and the purpose of which is to influence a governmental decision referenced in Title 2, California Code of Regulations, section 18701(a)(2)(A); or

(2) Preparing or presenting any report, analysis, or opinion, orally, or in writing, which requires the exercise of judgment on the part of the official and the purpose of which is to influence a governmental decision...”

APPENDIX B

CONFLICT OF INTEREST CODE DISCLOSURE CATEGORIES

1. **Full Disclosure:**

All interests in real property located entirely or partly within this Agency's jurisdiction or boundaries, or within two miles of this Agency's jurisdiction or boundaries or of any land owned or used by this Agency. Such interests include any leasehold, ownership interest or option to acquire such interest in real property.

All investments, business positions, and sources of income, including gifts, loans and travel payments.

(Intended for board members and high-level decision-making employees with broad duties)

2. **Full Disclosure (excluding interests in real property):**

All investments, business positions, and sources of income, including gifts, loans and travel payments.

3. **Interests in Real Property (only):**

All interests in real property located entirely or partly within this Agency's jurisdiction or boundaries, or within two miles of this Agency's jurisdiction or boundaries or of any land owned or used by this Agency. Such interests include any leasehold, ownership interest or option to acquire such interest in real property.

4. **General Contracting (two options):**

- A. All investments, business positions, and sources of income, including gifts, loans and travel payments, from sources that provide, or have provided in the last two years, leased facilities, goods, supplies, materials, equipment, vehicles, machinery, services, or the like, including training or consulting services, of the type utilized by the County.

(Intended for employees whose duties and decisions involve contracting and purchasing for the entire County)

- B. All investments, business positions, and sources of income, including gifts, loans and travel payments, from sources that provide, or have provided in the last two years, leased facilities, goods, supplies, materials, equipment, vehicles, machinery, services, or the like, including training or consulting services, of the type utilized by the employee's department or agency.

(Intended for employees whose duties and decisions involve contracting and purchasing for a specific department or agency of the County)

5. **Regulatory, Permit or Licensing Duties:**

All investments, business positions, and sources of income, including gifts, loans and travel payments, from sources that are subject to the regulatory, permit or licensing authority of, or have an application for a license or permit pending before, the employee's department or agency, or the County.

6. **Grant/Service Providers/Agencies that Oversee Programs (two options):**

- A. All investments, business positions, and sources of income, including gifts, loans and travel payments, or income from a nonprofit organization, if the source is of the type to receive grants or other monies from or through the specific department or agency of the County.

(Intended for employees whose duties and decisions involve awards of monies or grants to organizations or individuals)

- B. All investments, business positions, and sources of income, including gifts, loans and travel payments, or income from a nonprofit organization, if the source is of the type to offer or provide consulting, rehabilitative or educational services concerning the prevention, treatment or rehabilitation of persons.

(Intended for employees who also approves programs for rehabilitative services)