

61. Approve the budget adjustment in the amount of \$970,000 resulting from the 2nd increment of funding from the National Dislocated Worker Grant for the Severe Winter Storms project. The purpose of the grant is to assist with clean-up and repairs due to the severe winter storm of 2023 (4/5ths vote required).



Workforce Investment Board

COUNTY OF TULARE AGENDA ITEM

BOARD OF SUPERVISORS

LARRY MICARI
District One

PETE VANDER POEL
District Two

AMY SHUKLIAN
District Three

EDDIE VALERO
District Four

DENNIS TOWNSEND
District Five

AGENDA DATE: December 3, 2024

Public Hearing Required	N/A
Scheduled Public Hearing w/Clerk	N/A
Published Notice Required	N/A
Advertised Published Notice	N/A
Meet & Confer Required	N/A
Budget Transfer (Aud 308) attached	Yes
Personnel Resolution attached	N/A
Agreement(s) attached	N/A

CONTACT PERSON: Debbie Bach PHONE: 559-713-5218

SUBJECT: Approve Budget Adjustment

REQUEST(S):

That the Board of Supervisors:

Approve the budget adjustment in the amount of \$970,000 resulting from the 2nd increment of funding from the National Dislocated Worker Grant for the Severe Winter Storms project. The purpose of the grant is to assist with clean-up and repairs due to the severe winter storm of 2023 (4/5ths vote required).

SUMMARY:

The Workforce Investment Board of Tulare County (WIB), a California nonprofit corporation, is designated by the Tulare County Board of Supervisors as the local workforce development board to provide policy guidance and oversight of workforce development services within Tulare County, as required by the Workforce Innovation and Opportunity Act of 2014 (WIOA).

The WIB and the County renewed an Administrative Services Agreement (#28274) in August of 2017 to provide the administrative framework under which the WIB and County shall cooperate in undertaking workforce development programs within the County of Tulare. The agreement intends for the WIB to continue to be invested with substantial independent authority for the design, development, administration, and operation of the workforce system in the county.

The term of the grant is 05/01/2023 through 06/30/2025. The WIB will focus on the Visalia and Porterville areas and the primary target for clean-up and repairs will be community parks. The funding is provided by the State of California through WIOA.

SUBJECT: Approve Budget Adjustment

DATE: December 3, 2024

FISCAL IMPACT/FINANCING:

The funding is provided in full through WIOA. There is no county cost.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

Strategic Initiative #2: Economic Well-Being Strategic Initiative #3: Quality of Life

ADMINISTRATIVE SIGN-OFF:

/s/Adam Peck

Adam Peck

Executive Director

Cc: County Administrative Office

Attachments:

AUD 308

Modification #2, Subgrant AA511042

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF Approve Budget Adjustment)
) Resolution No. 2024-1137
) Agreement No.
)
)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

Approve the budget adjustment in the amount of \$970,000 resulting from the 2nd increment of funding from the National Dislocated Worker Grant for the Severe Winter Storms project. The purpose of the grant is to assist with clean-up and repairs due to the severe winter storm of 2023, (4/5ths vote required).



Gavin Newsom, Governor
California Labor and Workforce Development Agency



November 6, 2024

Adam Peck, Executive Director
Workforce Investment Board of Tulare County
309 W. Main Street
Visalia, CA 93291

RE: WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) SUBGRANT AGREEMENT AA511042.

Greetings,

The purpose of this modification is to incorporate the National Dislocated Worker Grant funding to the 2023 Severe Winter Storms Disaster Recovery NDWG project in grant codes in 1298 and 1299. The term of these funds is May 1, 2023, through June 30, 2025, and also to incorporate WIOA Formula Round 2 funding for Adult in grant code 202, Dislocated Worker in grant code 502, Rapid Response by Formula in grant code 541, and Rapid Response Layoff Aversion in grant code 293. The term of these is from October 1, 2024, to June 30, 2026.

If you have any questions, please contact your regional advisor.

Sincerely,

/s/Maria McNamara
Manager
Financial Management Unit

cc: Kristy Thorp

Enclosure
WIOA SUBGRANT AGREEMENT

WIOA SUBGRANT AGREEMENT

Workforce Investment Board of Tulare County

SUBGRANT NO: AA511042
 MODIFICATION NO: 2
 SUBRECIPIENT CODE: TUL
 UNIQUE ENTITY NO:
 INDIRECT COST RATE: CAP

PASS-THROUGH ENTITY:

State of California
 Employment Development Dept.
 Central Office Workforce
 Services Division
 P.O.Box 826880, MIC 69
 Sacramento, CA 94280-0001

SUBRECIPIENT: Workforce Investment Board of
 Tulare County
 309 W. MAIN STREET
 VISALIA, CA 93291

GOVERNMENTAL
 ENTITY: Yes

This Subgrant Agreement is entered into by and between the State of California, Employment Development Department, hereinafter the Pass-through Entity, and the **Workforce Investment Board of Tulare County**, hereinafter the Subrecipient. The Subrecipient agrees to operate a program in accordance with the provisions of this Subgrant and to have an approved Workforce Innovation and Opportunity Act (WIOA) Local Plan for the above named Pass-through Entity filed with the Pass-through Entity pursuant to the WIOA. This modification consists of this sheet and those of the following exhibits, which are attached hereto and by this reference made a part hereof:

Funding Detail Chart

Rapid Response Layoff Aversion

Rapid Response by Formula

2023 Severe Winter Storms DR NDWG 2nd Incr.

2023 Severe Winter Storms DR NDWG 2nd Incr.

Dislocated Worker Rd 2

Adult Formula Rd 2

1298 Other Exhibit

Exhibit A, 1 pages

1298 Other Exhibit

Exhibit B, 1 pages

1298 Other Exhibit

Exhibit B1, 1 pages

1298 Other Exhibit

Exhibit C, 3 pages

1298 Project Workplan

Exhibit D, 1 pages

1298 Other Exhibit

Exhibit E, 1 pages

1298 Other Exhibit

Exhibit F, 1 pages

1299 Other Exhibit

Exhibit A, 1 pages

1299 Other Exhibit

Exhibit B, 1 pages

1299 Other Exhibit

Exhibit B1, 1 pages

1299 Other Exhibit

Exhibit C, 3 pages

1299 Project Workplan

Exhibit D, 1 pages

1299 Other Exhibit

Exhibit E, 1 pages

1299 Other Exhibit

Exhibit F, 1 pages

ALLOCATION(s)	PRIOR AMOUNT	\$5,940,641.00
The Pass-through Entity agrees to reimburse the Subrecipient not to exceed the amount listed hereinafter 'TOTAL'	INCREASE/DECREASE:	\$6,746,793.00
	TOTAL:	\$12,687,434.00
TERM OF AGREEMENT	Terms of Exhibits are as designated on each exhibit	
From:5/1/2023 To: 6/30/2026		

PURPOSE: The purpose of this modification is to incorporate the National Dislocated Worker Grant funding to the 2023 Severe Winter Storms Disaster Recovery NDWG project in grant codes in 1298 and 1299. The term of these funds is May 1, 2023, through June 30, 2025 and also to incorporate WIOA Formula Round 2 funding for Adult in grant code 202, Dislocated Worker in grant code 502, Rapid Response by Formula in grant code 541, and Rapid Response Layoff Aversion in grant code 293. The term of these is from October 1, 2024 to June 30, 2026.

APPROVED FOR PASS-THROUGH ENTITY(EDD)
(By Signature)

Maria McNamara for

APPROVED FOR SUBRECIPIENT (By Signature)
Unilateral modification. Subrecipient Signature not required

Name and Title
KIMBERLEE MEYER
CHIEF
CENTRAL OFFICE WORKFORCE SERVICES
DIVISION

Name and Title

I hereby certify that to my knowledge, the budgeted funds are available for the period and purpose of expenditures as stated herein

michael d chen

This agreement does not fall within the meaning of Section 10295 of Chapter 2 of Part 2 of Division 2 of the Public Contract Code of the State of California and pursuant to 58 OPS Cal. Atty. Gen 586, is exempt from review or approval of the Dept. of General Services and the Dept. of Finance

Signature of EDD Accounting Officer

Budget item: 7100
Chapter:

Fund: 0869
Statute: 2024

Budgetary Attachment: Yes
FY: 24/25

SUBGRANT AGREEMENT
FUNDING DETAIL SHEET

SUBGRANT NO:AA511042
MODIFICATION NO:2

Workforce Investment Board of Tulare
County

I. Allocation

Funding Source	Prior Amount	Increase	Decrease	Adjusted Allocation
WIA/WIOA 25% - Dislocated Worker Rapid Response				
96215 292 Rapid Response Layoff Aversion 07/01/2024 to 06/30/2026 Prog/Element 61/70 Ref 001 Fed Catlg 17.278	\$18,806.00	\$0.00	\$0.00	\$18,806.00
98425 293 Rapid Response Layoff Aversion 10/01/2024 to 06/30/2026 Prog/Element 61/70 Ref 001 Fed Catlg 17.278	\$0.00	\$68,433.00	\$0.00	\$68,433.00
96215 540 Rapid Response by Formula 07/01/2024 to 06/30/2026 Prog/Element 61/70 Ref 001 Fed Catlg 17.278	\$63,948.00	\$0.00	\$0.00	\$63,948.00
98425 541 Rapid Response by Formula 10/01/2024 to 06/30/2026 Prog/Element 61/70 Ref 001 Fed Catlg 17.278	\$0.00	\$232,700.00	\$0.00	\$232,700.00
Total WIA/WIOA 25% - Dislocated Worker Rapid Response	\$82,754.00	\$301,133.00	\$0.00	\$383,887.00
WIA/WIOA Formula				
96155 201 Adult Formula RD 1 07/01/2024 to 06/30/2026 Prog/Element 61/90 Ref 101 Fed Catlg 17.258	\$844,145.00	\$0.00	\$0.00	\$844,145.00
98285 202 Adult Formula Rd 2 10/01/2024 to 06/30/2026 Prog/Element 61/90 Ref 101 Fed Catlg 17.258	\$0.00	\$3,449,757.00	\$0.00	\$3,449,757.00
96105 301 Youth Formula Rd 1 04/01/2024 to 06/30/2026 Prog/Element 61/90 Ref 101 Fed Catlg 17.259	\$4,457,011.00	\$0.00	\$0.00	\$4,457,011.00
96205 501 Dislocated Worker Rd 1 07/01/2024 to 06/30/2026 Prog/Element 61/90 Ref 101 Fed Catlg 17.278	\$556,731.00	\$0.00	\$0.00	\$556,731.00
98215 502 Dislocated Worker Rd 2 10/01/2024 to 06/30/2026 Prog/Element 61/90 Ref 101 Fed Catlg 17.278	\$0.00	\$2,025,903.00	\$0.00	\$2,025,903.00
Total WIA/WIOA Formula	\$5,857,887.00	\$5,475,660.00	\$0.00	\$11,333,547.00
WIA/WIOA National Emergency Grant				
90505 1298 2023 Severe Winter Storms DR NDWG 2nd Incr. 05/01/2023 to 06/30/2025 Prog/Element 62/10 Ref 001 Fed Catlg 17.277	\$0.00	\$457,836.00	\$0.00	\$457,836.00
90505 1299 2023 Severe Winter Storms DR NDWG 2nd Incr. 05/01/2023 to 06/30/2025 Prog/Element 62/10 Ref 001 Fed Catlg 17.277	\$0.00	\$512,164.00	\$0.00	\$512,164.00
Total WIA/WIOA National Emergency Grant	\$0.00	\$970,000.00	\$0.00	\$970,000.00
Grand Total:	\$5,940,641.00	\$6,746,793.00	\$0.00	\$12,687,434.00

NARRATIVE

SUBGRANT NO:AA511042
MODIFICATION NO: 2

SUBRECIPIENT:Workforce Investment Board of Tulare County
FAIN NO: 23A60DW000004
FEDERAL AWARD DATE:
FUNDING SOURCE: 2023 Severe Winter Storms DR NDWG 2nd Incr. - 1298

TERM OF THESE FUNDS: 05/01/2023 - 06/30/2025

Use of funds added by this modification is limited to this period and additionally limited by the recapture provisions applicable to this funding source. The state may at its discretion recapture funds obligated under this exhibit, if expenditure plans are not being met.

PROGRAM NARRATIVE

The purpose of this modification is to incorporate the National Dislocated Worker Grant funding to the 2023 Severe Winter Storms Disaster Recovery NDWG project in grant code in 1298. The term of these funds is May 1, 2023, through June 30, 2025.

This exhibit adds to and does not replace the terms and conditions of any other exhibit included in this agreement which terms and conditions remain in full force and effect.

WIOA (2015)

NARRATIVE

SUBGRANT NO:AA511042
MODIFICATION NO: 2

SUBRECIPIENT:Workforce Investment Board of Tulare County
FAIN NO: *****
FEDERAL AWARD DATE:
FUNDING SOURCE: 2023 Severe Winter Storms DR NDWG 2nd Incr. - 1299

TERM OF THESE FUNDS: 05/01/2023 - 06/30/2025

Use of funds added by this modification is limited to this period and additionally limited by the recapture provisions applicable to this funding source. The state may at its discretion recapture funds obligated under this exhibit, if expenditure plans are not being met.

PROGRAM NARRATIVE

The purpose of this modification is to incorporate the National Dislocated Worker Grant funding to the 2023 Severe Winter Storms Disaster Recovery NDWG project in grant code in 1299. The term of these funds is May 1, 2023, through June 30, 2025.

This exhibit adds to and does not replace the terms and conditions of any other exhibit included in this agreement which terms and conditions remain in full force and effect.

WIOA (2015)

NARRATIVE

SUBGRANT NO:AA511042
MODIFICATION NO: 2

SUBRECIPIENT:Workforce Investment Board of Tulare County
FAIN NO: 24A55AT000059
FEDERAL AWARD DATE:
FUNDING SOURCE: Adult Formula Rd 2 - 202

TERM OF THESE FUNDS: 10/01/2024 - 06/30/2026

Use of funds added by this modification is limited to this period and additionally limited by the recapture provisions applicable to this funding source. The state may at its discretion recapture funds obligated under this exhibit, if expenditure plans are not being met.

PROGRAM NARRATIVE

Workforce Innovation and Opportunity Act (WIOA) Adult Formula funds are being incorporated into the Program Year (PY) 2024-25 Subgrant Agreement to support the WIOA Adult Program. The funds in grant code 202 consist of round 2 funding and are available for expenditures from October 1, 2024, through June 30, 2026. FAIN 24A55AT000059.

This exhibit adds to and does not replace the terms and conditions of any other exhibit included in this agreement which terms and conditions remain in full force and effect.

WIOA (2015)

NARRATIVE

SUBGRANT NO:AA511042
MODIFICATION NO: 2

SUBRECIPIENT:Workforce Investment Board of Tulare County
FAIN NO: 24A55AW000093
FEDERAL AWARD DATE:
FUNDING SOURCE: Dislocated Worker Rd 2 - 502

TERM OF THESE FUNDS: 10/01/2024 - 06/30/2026

Use of funds added by this modification is limited to this period and additionally limited by the recapture provisions applicable to this funding source. The state may at its discretion recapture funds obligated under this exhibit, if expenditure plans are not being met.

PROGRAM NARRATIVE

Workforce Innovation and Opportunity Act (WIOA) Dislocated Worker Formula funds are being incorporated into the Program Year (PY) 2024-25 Subgrant Agreement to support the WIOA Dislocated Worker Program. The funds in grant code 502 consist of round 2 funding and are available for expenditures from October 1, 2024, through June 30, 2026. FAIN 24A55AT000059.

This exhibit adds to and does not replace the terms and conditions of any other exhibit included in this agreement which terms and conditions remain in full force and effect.

WIOA (2015)

NARRATIVE

SUBGRANT NO:AA511042
MODIFICATION NO: 2

SUBRECIPIENT:Workforce Investment Board of Tulare County
FAIN NO: 24A55AW000093
FEDERAL AWARD DATE:
FUNDING SOURCE: Rapid Response by Formula - 541

TERM OF THESE FUNDS: 10/01/2024 - 06/30/2026

Use of funds added by this modification is limited to this period and additionally limited by the recapture provisions applicable to this funding source. The state may at its discretion recapture funds obligated under this exhibit, if expenditure plans are not being met.

PROGRAM NARRATIVE

These Workforce Innovation and Opportunity Act (WIOA) 25 percent Rapid Response (RR) funds are being incorporated into your Program Year (PY) 2024-25 Subgrant Agreement to support the WIOA Dislocated Worker Program. The funds in grant code 541 consist of round 2 funding and are available for expenditures from October 1, 2024, through June 30, 2026. These 'formula advanced' Rapid Response funds must be used for the cost of required and allowable Rapid Response activities in response to layoffs, business closures, and natural disasters. FAIN 24A55AW000093.

This exhibit adds to and does not replace the terms and conditions of any other exhibit included in this agreement which terms and conditions remain in full force and effect.

WIOA (2015)

NARRATIVE

SUBGRANT NO:AA511042
MODIFICATION NO: 2

SUBRECIPIENT:Workforce Investment Board of Tulare County
FAIN NO: 24A55AW000093
FEDERAL AWARD DATE:
FUNDING SOURCE: Rapid Response Layoff Aversion - 293

TERM OF THESE FUNDS: 10/01/2024 - 06/30/2026

Use of funds added by this modification is limited to this period and additionally limited by the recapture provisions applicable to this funding source. The state may at its discretion recapture funds obligated under this exhibit, if expenditure plans are not being met.

PROGRAM NARRATIVE

Layoff Aversion funds are being incorporated into the Program Year (PY) 2024-25 Subgrant Agreement to support the Layoff Aversion Program. These funds in grant code 293 will support local areas through a high performing Rapid Response strategy, which will emphasize coordinated efforts to avert layoffs in the effort to save jobs. The term of these funds are from October 1, 2024, through June 30, 2026. FAIN 24A55AW000093.

This exhibit adds to and does not replace the terms and conditions of any other exhibit included in this agreement which terms and conditions remain in full force and effect.

WIOA (2015)

2023 Severe Winter Storms Disaster Recovery NDWG

Exhibit A - Summary of Costs

Tulare County Workforce Investment Board

Complete the requested Project Operator (PO) information below.

All costs in Exhibit A are auto-populated from Exhibits B and C.

Shaded cells throughout the exhibit package do not require entries.

Only whole number entries are permitted, with the exception of the hourly rate of participant wages in Exhibit B.

Project Operator Name		Tulare County Workforce Investment Board		Project Operator Code		TUL	
Prepared By		Adam Peck, Executive Director		Date Completed		6/18/2024	
2nd Increment Exhibits				EDD Approval (Name/Date) L. Garcia-6/24/2024			
Line Item				Temporary Jobs			
Line #	Description			Administrative Costs	Program Costs		
Participant Costs							
1	Career Services						
2	Training Services						
3	a. Participant Wages				\$	749,430	
	b. Participant Fringe Benefits				\$	146,330	
4	Supportive Services				\$	22,119	
Total Participant Costs (Exhibit B)					\$	917,879	
Operator Costs							
5	a. Staff Salaries			\$	-	\$	56,989
	b. Staff Fringe Benefits			\$	-	\$	10,058
6	Staff Travel			\$	-	\$	-
7	Staff Communications			\$	-	\$	-
8	Facilities			\$	-	\$	27,183
9	Supplies			\$	-	\$	-
10	Admin and Program Other Costs			\$	-	\$	-
11	Program Equipment					\$	-
12	Subrecipient					\$	474,000
13	Contractor					\$	-
14	Indirect Costs			\$	33,891	\$	-
Total Operator Costs (Exhibit C)				\$	33,891	\$	568,230
Subtotal Costs				\$	33,891	\$	1,486,109
Total Costs				\$			1,520,000
Allowable 10% Admin Cost Cap				\$	152,000		
For EDD Reference:		Award Amounts		Planned Participants		Cost Per Participant	
Full Request	\$	1,520,000		57		\$ 26,667	
1st Increment	\$	550,000		23		\$ 23,913	
2nd Increment	\$	970,000		34		\$ 28,529	

2023 Severe Winter Storms Disaster Recovery NDWG

Exhibit B - Participant Costs

Tulare County Workforce Investment Board

Temporary Jobs

1. Participant Career Services - N/A under the Temporary Jobs component

2. Participant Training Services - N/A under the Temporary Jobs component

3. Participant Wages and Benefits - For each position title reported, please indicate the hourly rate of pay, total number of participants, (average hours per participant will auto-calculate), total amount budgeted for wages, and total amount budgeted for fringe benefits for all of the participants in that line item.

Participant Job Titles	Hourly Wage	# of Participants in Job Title	Average Hours per Participant	a. Participant Wages	b. Participant Fringe Benefits	Participant Wages + Fringe Benefits Cost
Laborers	\$ 20.00	13	344	\$ 89,400	\$ 14,304	\$ 103,704
Laborers (July 2024-June 2025)	\$ 21.00	44	714	\$ 660,030	\$ 132,026	\$ 792,056
	\$ -	0	0	\$ -	\$ -	\$ -
	\$ -	0	0	\$ -	\$ -	\$ -
	\$ -	0	0	\$ -	\$ -	\$ -
	\$ -	0	0	\$ -	\$ -	\$ -
	\$ -	0	0	\$ -	\$ -	\$ -
	\$ -	0	0	\$ -	\$ -	\$ -
Totals		57		\$ 749,430	\$ 146,330	\$ 895,760

4. Participant Supportive Services - Select the primary Supportive Service/CalJOBSSM activity codes planned for the project; add description of the service, anticipated number of participants, and cost per service. For additional information on reporting participant services in CalJOBSSM, see:

[illegible]

Total Supportive Services	\$ 22,119
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	Total TJ Participant Costs	\$	917,879
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2023 Severe Winter Storms Disaster Recovery NDWG

Exhibit B1 - Participant Fringe Benefits
Tulare County Workforce Investment Board

List the fringe benefits for each job title (auto-populated from Exhibit B/Line 3), provide the cost breakdown of each benefit per participant or by job title. NDWG participants are excluded from Unemployment Insurance (UI), Employment Training Tax (ETT), and State Disability Insurance (SDI) and are not allowable costs. Please include a copy of the entire Workers Compensation (WC) policy when submitting the exhibit package.

Temporary Jobs

Participant Job Title	Breakout of Fringe Benefits	Fringe Benefit Cost per Job Title	Fringe Benefit Cost by Job Title and Per Participant (Exhibit B)	
Laborers	Health Insurance (Medical, Dental and Vision)	\$ -		
	Workers' Compensation Insurance	\$ 8,900		
	FICA Tax	\$ 5,404	By Job Title	Per Participant
	Paid Time Off, Sick, Vacation	\$ -	\$ 14,304	\$ 1,100
	Other (if any, list here)	\$ -		
	Total Cost	\$ 14,304		
Laborers (July 2024-June 2025)	Health Insurance (Medical, Dental and Vision)	\$ -		
	Workers' Compensation Insurance	\$ 81,856		
	FICA Tax	\$ 50,170	By Job Title	Per Participant
	Paid Time Off, Sick, Vacation	\$ -	\$ 132,026	\$ 3,001
	Other (if any, list here)	\$ -		
	Total Cost	\$ 132,026		
0	Health Insurance (Medical, Dental and Vision)	\$ -		
	Workers' Compensation Insurance	\$ -		
	FICA Tax	\$ -	By Job Title	Per Participant
	Paid Time Off, Sick, Vacation	\$ -	\$ -	\$ -
	Other (if any, list here)	\$ -		
	Total Cost	\$ -		
0	Health Insurance (Medical, Dental and Vision)	\$ -		
	Workers' Compensation Insurance	\$ -		
	FICA Tax	\$ -	By Job Title	Per Participant
	Paid Time Off, Sick, Vacation	\$ -	\$ -	\$ -
	Other (if any, list here)	\$ -		
	Total Cost	\$ -		
0	Health Insurance (Medical, Dental and Vision)	\$ -		
	Workers' Compensation Insurance	\$ -		
	FICA Tax	\$ -	By Job Title	Per Participant
	Paid Time Off, Sick, Vacation	\$ -	\$ -	\$ -
	Other (if any, list here)	\$ -		
	Total Cost	\$ -		
0	Health Insurance (Medical, Dental and Vision)	\$ -		
	Workers' Compensation Insurance	\$ -		
	FICA Tax	\$ -	By Job Title	Per Participant
	Paid Time Off, Sick, Vacation	\$ -	\$ -	\$ -
	Other (if any, list here)	\$ -		
	Total Cost	\$ -		
0	Health Insurance (Medical, Dental and Vision)	\$ -		
	Workers' Compensation Insurance	\$ -		
	FICA Tax	\$ -	By Job Title	Per Participant
	Paid Time Off, Sick, Vacation	\$ -	\$ -	\$ -
	Other (if any, list here)	\$ -		
	Total Cost	\$ -		
0	Health Insurance (Medical, Dental and Vision)	\$ -		
	Workers' Compensation Insurance	\$ -		
	FICA Tax	\$ -	By Job Title	Per Participant
	Paid Time Off, Sick, Vacation	\$ -	\$ -	\$ -
	Other (if any, list here)	\$ -		
	Total Cost	\$ -		
0	Health Insurance (Medical, Dental and Vision)	\$ -		
	Workers' Compensation Insurance	\$ -		
	FICA Tax	\$ -	By Job Title	Per Participant
	Paid Time Off, Sick, Vacation	\$ -	\$ -	\$ -
	Other (if any, list here)	\$ -		
	Total Cost	\$ -		

2023 Severe Winter Storms Disaster Recovery NDWG

Exhibit C - Operator Costs

Tulare County Workforce Investment Board

Temporary Jobs

5. PO Staff Salaries - Complete with the information of each listed Administrative and Program Staff to be charged to this grant.

ADMINISTRATIVE - Staff Job Title	# of Months Working on Project	% of FTE Applied	Monthly Salary	Monthly Fringe Benefits*	Total Salary Applied	Total Fringe Benefits Applied	Total Salary + Fringe Benefits Applied
These costs are included in CAP	0	0%	\$ -	\$ -	\$ -	\$ -	\$ -
	0	0%	\$ -	\$ -	\$ -	\$ -	\$ -
	0	0%	\$ -	\$ -	\$ -	\$ -	\$ -
	0	0%	\$ -	\$ -	\$ -	\$ -	\$ -
	0	0%	\$ -	\$ -	\$ -	\$ -	\$ -
Administrative Staff Salaries					\$ -	\$ -	\$ -
PROGRAM - Staff Job Title	# of Months Working on Project	% of FTE Applied	Monthly Salary	Monthly Fringe Benefits*	Total Salary Applied	Total Fringe Benefits Applied	Total Salary + Fringe Benefits Applied
Career Services Analyst	24	30%	\$ 5,722	\$ 932	\$ 41,199	\$ 6,711	\$ 47,910
Workforce Analyst Monitoring	3	7%	\$ 6,012	\$ 1,341	\$ 1,263	\$ 282	\$ 1,545
Strategic Initiatives Coordinator	3	9%	\$ 6,600	\$ 1,650	\$ 1,782	\$ 446	\$ 2,228
Program Coordinator-Supervisor	24	7%	\$ 6,964	\$ 1,457	\$ 11,700	\$ 2,448	\$ 14,148
Communications Coordinator	3	5%	\$ 6,964	\$ 1,139	\$ 1,045	\$ 171	\$ 1,216
Program Staff Salaries					\$ 56,989	\$ 10,058	\$ 67,047
TOTAL STAFF SALARIES					\$ 56,989	\$ 10,058	\$ 67,047

*Please describe the Fringe Benefits being supplied to staff: FICA, SDI, Health Insurance (medical, dental, vision), Worker's Compensation

6. PO Staff Travel - From above listed Administrative and Program Staff, who will be traveling, for what purpose and the total cost for their travel for this grant.

ADMINISTRATIVE - Job Title of Traveler	Purpose of travel	Cost of travel
		\$ -
		\$ -
Administrative Staff Travel		\$ -
PROGRAM - Job Title of Traveler	Purpose of travel	Cost of travel
		\$ -
		\$ -
Program Staff Travel		\$ -
TOTAL STAFF TRAVEL		\$ -

7. PO Staff Communications - List of devices and amounts for each item to be applied to this grant; internet, phones, cell phones, etc. Each item type must be listed separately.

ADMINISTRATIVE - Device or Item of Communication	Cost	% of Cost applied	Amount applied
	\$ -	0.0%	\$ -
	\$ -	0.0%	\$ -
Administrative Staff Communications			\$ -
PROGRAM - Device or Item of Communication	Cost	% of Cost applied	Amount applied
	\$ -	0.0%	\$ -
	\$ -	0.0%	\$ -
Program Staff Communications			\$ -
TOTAL STAFF COMMUNICATIONS			\$ -

8. PO Facilities - List the Facility charges and amounts for each item to be applied to this grant; rent, utilities, maintenance, security, etc. Each item type must be listed separately.

ADMINISTRATIVE	Cost	% of cost applied	Amount applied
	\$ -	0.0%	\$ -
	\$ -	0.0%	\$ -
Administrative Facilities			\$ -
PROGRAM	Cost	% of cost applied	Amount applied
Rent	\$ 1,295,832	1.6%	\$ 20,734
Utilities	\$ 184,250	3.5%	\$ 6,449
Program Facilities			\$ 27,183
TOTAL FACILITIES			\$ 27,183

Exhibit C - Operator Costs
Tulare County Workforce Investment Board

ADMINISTRATIVE - Item(s)	Item is utilized to/for:	Item cost
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
Administrative Supplies		\$ -
PROGRAM - Item(s)	Item is utilized to/for:	Item cost
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
Program Supplies		\$ -
TOTAL SUPPLIES		\$ -

ADMINISTRATIVE - Item(s)	Item is utilized to/for:	Item cost
		\$ -
		\$ -
Administrative Other		\$ -
PROGRAM - Item(s)	Item is utilized to/for:	Item cost
		\$ -
		\$ -
Program Other		\$ -
TOTAL OTHER		\$ -

Leased Equipment Name/Description	Quantity	Monthly Cost Per Item	Months Leased	Total Lease Cost
	0	\$ -	0	\$ -
	0	\$ -	0	\$ -
	0	\$ -	0	\$ -
Purchase Equipment Name/Description	Quantity	Cost Per Item	Months of Useful Life	Total Purchase Cost
	0	\$ -	0	\$ -
	0	\$ -	0	\$ -
	0	\$ -	0	\$ -
TOTAL PROGRAM EQUIPMENT COSTS				\$ -

Subrecipient Name	Summary of Program Services the Subrecipient will be providing
Community Services Employment Training (CSET)	Costs for 26 months: Staff salaries, fringe benefits, travel, communications, facilities, supplies, indirect cost, professional services, payroll processing, general liability insurance, utilities, maintenance security program equipment. Provide Career coach, intake, enrollment, supportive services, crew supervisor, serve as the employer of records, and safety training.
<div> <div>Subrecipient Costs</div> <div>\$ 474,000</div> </div>	

2023 Severe Winter Storms Disaster Recovery NDWG

Exhibit C - Operator Costs

Tulare County Workforce Investment Board

Subrecipient Name	Summary of Program Services the Subrecipient will be providing
Subrecipient Costs \$ -	
Subrecipient Name	Summary of Program Services the Subrecipient will be providing
Subrecipient Costs \$ -	
Subrecipient Name	Summary of Program Services the Subrecipient will be providing
Subrecipient Costs \$ -	
Subrecipient Name	Summary of Program Services the Subrecipient will be providing
Subrecipient Costs \$ -	
Subrecipient Name	Summary of Program Services the Subrecipient will be providing
Subrecipient Costs \$ -	
TOTAL SUBRECIPIENT PROGRAM COSTS \$ 474,000	

13. Contractors - Please list any Contractor costs below that are associated to the Temporary Jobs component of the grant. For information on the distinctions between subrecipients and contractors, see: [WSD18-06 - Subrecipient and Contractor Distinctions](#). For information regarding consultant services and fees, see:

[WSD21-05 - Consultant Services and Pay](#)

Contractor Name	Description of Goods and/or Services
TOTAL CONTRACTOR PROGRAM COSTS \$ -	

14. PO Indirect Costs - If charging indirect costs to the Temporary Jobs component, please select a rate type below (ICRA, CAP or De minimis) and include applicable documentation when submitting completed exhibit package. For information regarding indirect costs, see: [WSD18-15 - Indirect Cost Rates](#)

ADMINISTRATIVE	Term of Agreement	Total of Base	Rate (%)	Total Administrative Indirect Applied
CAP	Admin Staff, COWCAP, Payroll-FY2023, FY 2024, and FY 2025	\$ 33,891	100.0%	\$ 33,891
PROGRAM	Term of Agreement	Total of Base	Rate (%)	Total Program Indirect Applied
N/A		\$ -	0.0%	\$ -
TOTAL INDIRECT COSTS (Admin + Program)				\$ 33,891
Subtotal Operator Costs - Administrative				\$ 33,891
Subtotal Operator Costs - Program				\$ 568,230
TOTAL OPERATOR COSTS - TEMPORARY JOBS				\$ 602,121
10% Admin Cap				\$ 152,000

2023 Severe Winter Storms Disaster Recovery NDWG

Exhibit D- Project Plan

Tulare County Workforce Investment Board

All performance and expenditure entries are to be listed cumulatively throughout the Period of Performance. Each cell in the Plan column must be equal to or greater than the preceding quarter's entry.

Period of Performance May 1, 2023-June 30, 2025	Year 1					Year 2			
	Q1	Q2	Q3	Q4	Q5	Q6	Q7	Q8	Q9
Planned Participants									
Participants should be counted only once in this section.									
Planned Participants-Temporary Job (Activity Code 227)	0	0	8	14	13	19	33	43	57
Temporary Jobs Component									
Participants Receiving Supportive Services	0	0	8	14	13	19	33	43	57
Expenditures									
Participant Wages	\$ -	\$ -	\$ -	\$ 62,600	\$ 81,000	\$ 145,680	\$ 318,720	\$ 567,948	\$ 749,430
Participant Fringe Benefits	\$ -	\$ -	\$ -	\$ 10,130	\$ 12,000	\$ 25,248	\$ 60,168	\$ 110,014	\$ 146,330
Supportive Services	\$ -	\$ -	\$ -	\$ 3,170	\$ 4,808	\$ 7,092	\$ 12,375	\$ 16,125	\$ 22,119
Operator Administrative Costs	\$ -	\$ -	\$ 3,630	\$ 6,669	\$ 8,500	\$ 12,500	\$ 16,898	\$ 25,361	\$ 33,891
Operator Program Costs	\$ -	\$ -	\$ 56,185	\$ 104,249	\$ 150,000	\$ 208,156	\$ 366,951	\$ 467,591	\$ 568,230
Total Temporary Jobs Expenditures	\$ -	\$ -	\$ 59,815	\$ 186,818	\$ 256,308	\$ 398,676	\$ 775,112	\$ 1,187,039	\$ 1,520,000
	Please complete the past quarters with "actual amounts".					Complete future quarters with "updated plan amounts".			

2023 Severe Winter Storms Disaster Recovery NDWG

Statement of Work

Tulare County Workforce Investment Board

Prepared by Adam Peck, Executive Director

Date Completed 6/18/2024

Please note:

Some questions below were in the concept paper. Please refer to that document when completing this and update responses as needed. If needs or plans have changed since concept paper, please include explanation of why.

A. Disaster-Relief Employment Needs and Jobs

i. Description of Clean-up and Repair Needs – Provide a brief description of the clean-up and repair needs resulting from the disaster. Describe how these needs were identified, coordination activities that occurred with the appropriate organizations, including state emergency management agencies, to avoid duplication of activities and appropriately respond to the affected community's needs after the disaster.

For work on private property, provide the rationale for the determination that such work was allowable under TEGL 16-21.

Starting in January 2023 and continuing through the end of March 2023, after an already wet winter by historical standards, California was hit by successive winter storms (characterized often as Atmospheric River events). Beginning with localized damage in January and continuing through the end of March, Tulare County suffered the cumulative effect of this historic precipitation. Local reservoirs reached capacity and flowed downriver from mountain watersheds as well as from lower foothills areas, reaching such heights as to overflow creek beds, damaged roads, and overwhelm already stressed flood control measures. While the rains from this period have ceased, the coming snow melt will result in months of high flows and flooding issues for Tulare County well into the summer.

The Workforce Investment Board of Tulare County made initial outreach to the eight incorporated cities as well as the County of Tulare to create a list of projects that are of an appropriate scope and complexity for the teams of general labor this project aims to employ. Because of workforce shortages and budget concerns, the Tulare County Parks and Recreation (Parks and Rec) Department did not have enough staff of general laborers to accomplish the clean-up and repair of damage caused by the 2023 Severe Winter Storm of two large rural parks, Bartlett and Kings River. Instead, Parks and Rec focused on projects that can be completed with more complex machinery and equipment on a contracted basis. This gap is where we found good projects to employ workers in a thoughtful manner for items that are of lower public safety priority but also require large manpower needs that were placed into **deferred status**. The WIB has developed a close partnership with the Parks and Rec Department and completed a MOU to allow clean-up and repair at Bartlett Park. A second MOU is in development to expand clean-up and repair to Kings River Park. Recovery work will include removing fallen trees and debris, repairing damaged trails due to washout, repairing damaged playgrounds because of water infiltration, and removal of damaged vegetation.

ii. Description of Humanitarian Assistance Needs (if any) – Provide a brief description of the humanitarian assistance needs resulting from the disaster. Describe how these needs were identified, any coordination activities that occurred with the appropriate organizations, including state emergency management agencies, to avoid duplication of activities and appropriately respond to the affected community's needs after the disaster.

Reference TEGL 16-21, Attachment I, pages 5 - 6

N.A.

iii. Employer of Record – Name the Employer of Record for the Temporary Jobs and describe the services they will provide.

The WIB incorporates 2023 Severe Winter Storm funds into existing contracts with Community Services Employment Training (CSET) that were procured through a competitive procurement process. CSET is the WIB's WIOA Title I provider of the Adult/Dislocated Worker/Youth programs and manages the Employment Connection AJCCs. The temporary jobs establish an employer-employee relationship that follows applicable laws and regulations. The CSET will serve as the employer of record for the duration of the temporary jobs and comply with wage-hour laws, minimum wage laws, unemployment insurance, workers' compensation, employee benefit provisions of the Patient Protection and Affordable Care Act (ACA), and all labor law requirements including the provisions of AB 1522 Sick Leave Act of 2014, as applicable to temporary workers. Additionally, CSET is the local community action agency rooted in the community since 1976 and offers over 50 programs, including WIOA workforce services, emergency housing, utility payment assistance, substance abuse prevention, a conservation corps and charter school, and Volunteer Income Tax Assistance program, to assist families in achieving self-sufficiency.

CSET will provide recruitment, NDWG and WIOA Adult or Dislocated Worker eligibility, basic and intensive career services, selection and hiring of NDWG-eligible temporary Laborers, supervision on the worksite, and oversight of the temporary Laborers on the worksite. As the employer of record, CSET will manage the payroll administration and follow applicable laws and regulations.

B. What other organizations will your agency partner with to ensure the NDWG's success and to identify potential worksites? Describe coordination with local disaster response agencies and efforts, other partners, etc. Who are you working with to identify participants: outreach recruitment partners, other workforce agencies, local media, Red Cross, other non-profits, etc.?

Early on, the WIB communicated with the public sector and City and County partners to identify potential worksites. Through these efforts, two worksites with Tulare County Parks and Rec were identified as in need of significant cleanup and repair due to the 2023 Severe Winter Storm. The WIB is working directly with one of our Employment Connection (AJCC) service providers, CSET, to ensure the responsible and appropriate use of funds in the administration of disaster relief activities. Since December 2024, substantial cleanup of debris and repair of damage has occurred at Bartlett Park. Plans are in the works to begin work at Kings River Park in the summer/fall of 2024.

C. PO Organizational Information

Address		Phone Number	
Workforce Investment Board of Tulare County, 309 W. Main St., Ste. 120, Visalia, CA 93291		(559) 713-5200	
Role	Name	Phone Number	Email Address
Executive Administrator	Adam Peck	(559) 713-5200	apect@tularewib.org
Signatory Authority	Adam Peck	(559) 713-5200	apect@tularewib.org
Project Administrator	Mary Rodarte	(559) 713-5200	mrodarte@tularewib.org
Fiscal Administrator	Debbie Bach	(559) 713-5200	dbach@tularewib.org

D. List the Counties and Congressional Districts your organization would like to serve.

County	Corresponding Congressional District Number(s)
Tulare	20-Kevin McCarthy (R-Speaker)
	21-Jim Costa (D)
	22-David Valadao *

2023 Severe Winter Storms Disaster Recovery NDWG			
Project Implementation- Plan			
Tulare County Workforce Investment Board			
Instructions: Please insert your Project Implement Plan that reflects your proposed project design and funding parameters in the grant award. Be sure to include project goals, objectives to attain the identified goals, project timelines, anticipated outcomes, and any potential challenges for reaching targets, as well as any other information that will enable EDD to support the grant recipient. Two examples provided <u>for reference purposes only</u> .			
1 Identified Project Goal		Begin Date	Completion Date
Execute the PY 2024-2025 subrecipient agreement to continue the SWS Disaster Relief NDWG project		5/1/2024	10/1/2024
a. Goal Objective (s)	b. Anticipated Goal Outcome (s)	c. Potential Challenge (s)	
i Complete and execute PY 2024-25 subrecipient agreement to continue activities from July 1, 2024 through June 30, 2025.	The funding mechanisms are in place for the subrecipient to continue hiring temporary employees, supervising these employees, and cleaning up and repairing damage caused by the 2023 Severe Winter Storm.	A delay in receiving the second increment allocation could cause a delay in the project.	
ii Complete and execute a second PY 2024-25 subrecipient agreement to increase services to a second worksite location.			
iii			
iv			
2 Identified Project Goal		Begin Date	Completion Date
Continue to recruit and outreach of dislocated workers		4/4/2023	6/30/2025
a. Goal Objective (s)	b. Anticipated Goal Outcome (s)	c. Potential Challenge (s)	
i Work with subrecipients and other local entities to identify eligible dislocated workers and outreach to them.	The full complement of dislocated workers funded by this grant will be identified, made eligible, and participate in 2023 Severe Winter Storms NDWG	A strong local economy and resulting tight labor market will shrink the pool of eligible participants.	
ii Integrate WIB Business Services into process in order to identify recently dislocated workers			
iii			
iv			
3 Identified Project Goal		Begin Date	Completion Date
Complete MOU to increase worksite to Kings River Park		6/1/2024	9/30/2024
a. Goal Objective (s)	b. Anticipated Goal Outcome (s)	c. Potential Challenge (s)	
i Partner with Tulare County Parks and Recreation to complete a second MOU to expand clean-up and repair at Kings River Park	Work to begin at Kings River Park to coincide with receiving additional funds through the second increment.	We do not anticipate any challenges to accomplishing this task, although we will be cognizant of any potential delays that come up and address them promptly.	
ii			
iii			
iv			
4 Identified Project Goal		Begin Date	Completion Date
Begin work at Kings River Park		10/1/2024	6/30/2025
a. Goal Objective (s)	b. Anticipated Goal Outcome (s)	c. Potential Challenge (s)	
i Launch clean-up and repair at Kings River Park.	Kings River Park Clean benefits from clean-up and repair of damage caused by the 2023 Severe Winter Storm.	A delay in receiving the second increment allocation could delay the project. Additionally, a strong local economy and tight labor market could shrink the pool of eligible applicants.	
ii Subrecipient employ a second Crew Supervisor.			
iii Employ eligible SWS NDWG Temporary Laborers to work at the site.			
iv			
5 Identified Project Goal		Begin Date	Completion Date
Clean-up and repair of damage caused by the 2023 Severe Winter Storm		12/1/2023	6/30/2025
a. Goal Objective (s)	b. Anticipated Goal Outcome (s)	c. Potential Challenge (s)	
i Continued clean-up and repair of damage at Bartlet Park.	Bartlet and Kings River Park will be cleaned up and repaired after the damage caused by the 2023 Severe Winter Storm. The public will benefit by being able to once again use and enjoy these two parks.	Winter weather conditions could suspend clean-up efforts.	
ii Begin and ongoing clean-up and repair at Kings River Park.			
iii			
iv			

County of Tulare Budget Adjustment Form										12:36 PM	
12/03/2024								06/2024		2025	
Date						Doc ID		APRD fm fm fy fy		Budget F/Y yy	
						Workforce Investment Board		Debbie Bach 713.5218			
						Agency Name		Contact Person	Phone		Ext
Action** A,C,D	Fund	Dept	APPR #					Current Amount	Revised Amount	Inc / Dec Amt	
C	015	120	120SBEN				LEVEL 1 Finish Here				
C	015	120	120OTH				Appropriation Totals	3,330,939	3,405,431	74,492	
							This level may not balance due to revenue lines posted in level 2 below.	11,160,213	12,337,363	1,177,150	
Appropriations Total								14,491,152	15,742,794	1,251,642	
Action** A,C,D	Fund	Dept	Appr #	Unit	Object	Rev	LEVEL 2 Start Here	Current Amt	Revised Amount	Inc / Dec Amt	
C	015	120	120SBEN	3707	6001		Line Totals	20,166	52,862	32696	
C	015	120	120SBEN	3707	6003		Line Totals	338	1,084	746	
C	015	120	120SBEN	3707	6004			2,527	5,657	3130	
C	015	120	120SBEN	3707	6011			3,005	7,599	4594	
C	015	120	120SBEN	3707	6012			1,569	4,142	2573	
C	015	120	120SBEN	3707	6014			1,037	3,148	2111	
A	015	120	120OTH	3707	7523				613,225	613225	
C	015	120	120OTH	3707	7524			253,000	563,925	310925	
C	015	120		3707		5243		153,683	1,123,683	(970000)	
Each fund must balance							Total Inc/Dec must be zero	\$ 435,325	\$ 2,375,325	\$ -	
Reason for Adjustment (To Avoid Correspondence, State Reason in Detail)							Perform a SMART BUDGET ROLL-UP before VALIDATING.				
To adjust accounting lines for Severe Winter Storm, 2nd increment.											
Affected Dept Head Signature						Other Affected Dept Head Signature					
Checked By: _____							Entered By: _____				
County Executive Office Action: No. _____ Date: _____							Date: _____				
() Approved () Disapproved							Distribution: 1: BOS/CAO/Auditor				
By: _____											
Board of Supervisors Action: No. _____ Date: _____											
** Action Codes: A=Add, C=Change, D=Deactivate											
* Whenever a 93XX account budget is adjusted, a corresponding 94XX account budget must be adjusted in the billing agency, and vice versa											
* Whenever a 95XX account budget is adjusted, a corresponding 96XX account budget must be adjusted in the billing agency, and vice versa											