

34. Approve a capital asset purchase of two (2) convection food steamers from KaTom Restaurant Supply, Inc. for use at the Juvenile Detention Facility, in an amount not to exceed \$20,000, in Fiscal Year 2023-24. Authorize the necessary budget adjustments (4/5ths vote required).



Probation

COUNTY OF TULARE

AGENDA ITEM

BOARD OF SUPERVISORS

LARRY MICARI
District One

PETE VANDER POEL
District Two

AMY SHUKLIAN
District Three

EDDIE VALERO
District Four

DENNIS TOWNSEND
District Five

AGENDA DATE: May 7, 2024

Public Hearing Required	N/A
Scheduled Public Hearing w/Clerk	N/A
Published Notice Required	N/A
Advertised Published Notice	N/A
Meet & Confer Required	N/A
Budget Transfer (Aud 308) attached	Yes
Personnel Resolution attached	N/A
Agreement(s) attached	N/A

CONTACT PERSON: Muriel Tubillo PHONE: 5596089232

SUBJECT: Approve a Capital Asset Purchase

REQUEST(S):

That the Board of Supervisors:

1. Approve a Capital Asset Purchase of two (2) convection food steamers from KaTom Restaurant Supply, Inc. in an amount not to exceed \$20,000, for use at the Juvenile Detention Facility in Fiscal Year 2023-24; and
2. Authorize the necessary budget adjustments per the attached AUD 308 (4/5ths vote required).

SUMMARY:

The Probation Department requests approval to make a Capital Asset Purchase of two (2) convection food steamers for use at the Juvenile Detention Facility (JDF). The purchase of new convection food steamers is imperative for JDF's operational efficiency and service quality. The current convection steamers, acquired in October 2006, have become non-operational and irreparable due to the unavailability of replacement parts, rendering them obsolete. This has significantly hampered the ability to deliver high-quality meals efficiently.

Convection steamers are integral to food service operations. They allow for faster and more efficient cooking, ensuring timely meal preparation and service. Despite the initial investment, convection steamers offer long-term cost savings. Their efficient cooking process reduces energy consumption, ultimately lowering operational costs. The streamlined cooking process of convection steamers saves valuable time for our kitchen staff, allowing them to focus on other essential tasks and improving overall productivity.

SUBJECT: Approve a Capital Asset Purchase

DATE: May 7, 2024

FISCAL IMPACT/FINANCING:

This Capital Asset Purchase will be in an amount not to exceed \$20,000. The total cost is inclusive of the tax. The cost of the convection food steamers will be fully funded with revenues from the SB 81 Youthful Offender Block Grant and will be added to the FY 2023-24 approved budget of the Department per the attached AUD 308. There is no net County cost to the General Fund.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic business plan includes the Organizational Performance initiative that continuously improves organizational effectiveness and fiscal stability. The approval of this Capital Asset Purchase helps fulfill this initiative by providing state-of-the-art technology and infrastructure to support increased service delivery at the Juvenile Detention Facility.

ADMINISTRATIVE SIGN-OFF:

/s/Kelly M. Vernon _____
Kelly M. Vernon
Chief Probation Officer

Cc: County Administrative Office

Attachments: AUD 308

BEFORE THE BOARD OF SUPERVISORS COUNTY OF TULARE, STATE OF CALIFORNIA

IN THE MATTER OF Approve a Capital
Asset Purchase

)
) Resolution No. 2024-0376
)
)
)

UPON MOTION OF SUPERVISOR VANDER POEL, SECONDED BY
SUPERVISOR SHUKLIAN, THE FOLLOWING WAS ADOPTED BY THE BOARD OF
SUPERVISORS, AT AN OFFICIAL MEETING HELD MAY 7, 2024, BY THE
FOLLOWING VOTE:

AYES: SUPERVISORS MICARI, VANDER POEL, SHUKLIAN, VALERO AND
TOWNSEND
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE



ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY:

Deputy Clerk

* * * * *

1. Approved a Capital Asset Purchase of two (2) convection food steamers from KaTom Restaurant Supply, Inc. in an amount not to exceed \$20,000, for use at the Juvenile Detention Facility in Fiscal Year 2023-24; and
2. Authorized the necessary budget adjustments per the attached AUD 308 (4/5ths vote required).

County of Tulare — Auditor Controller Budget Adjustment Form

8:48 AM

04/22/24 Date								10/24 <small>Accounting Period</small>		2024 <small>Budget Fiscal Year</small>	
				Document ID Number							
				Probation			Choua Yang		608-9183		
				Agency Name			Contact Person		Phone Extension		

Action** A,C,D	Fund	Dept	Appr #				<u>LEVEL 1 Finish Here</u>	Current Amount	Revised Amount	Inc / Dec Amt
C	001	205	205CAP					2,212,281	2,232,281	20,000
										-
										-
										-
										-
										-
										-
										-
										-
										-
Appropriations Total							<i>Need Not Equal Zero</i>	2,212,281	2,232,281	20,000

Action** A,C,D	Fund	Dept	Appr #	Unit	Object	Rev	<u>LEVEL 2 Start Here</u>	Current Amt	Revised Amount	Inc / Dec Amt
A	001	205	205CAP	1300	8305				20,000	20,000
C	001	205	205SSUP	2800	7066			342,441	322,441	(20,000)
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
Line Total							<i>Must Equal Zero</i>	\$ 342,441	\$ 342,441	\$

Reason for Adjustment (To Avoid Correspondence, State Reason in Detail)

To adjust the FY24 budget to purchase two food steamers for the Juvenile Detention Facility kitchen for the purpose of cooking and preparing meals for youth under the care of the department. Savings from YOBG special departmental expenses will be utilized for the capital asset purchase.

Kelly M. Vernon
Affected Dept Head Signature

Other Affected Dept Head Signature

Checked By: _____ County Executive Office Action: No. _____ Date: _____ (✓) Approved () Disapproved By: _____ Board of Supervisors Action: No. <u>2024-0376</u> Date: <u>5/7/2024</u>	Entered By: _____ Date: _____ Distribution: 1: BOS/CAO/Auditor
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** Action Codes: A=Add, C=Change, D=Deactivate

* Whenever a 93XX account budget is adjusted, a corresponding 94XX account budget must be adjusted in the billing agency, except for ISFs

* Whenever a 95XX account budget is adjusted, a corresponding 96XX account budget must be adjusted in the billing agency, and vice versa

* Whenever a 97XX account budget is adjusted, a corresponding 98XX account budget must be adjusted in the billing agency, and vice versa