



Resource Management Agency

COUNTY OF TULARE AGENDA ITEM

BOARD OF SUPERVISORS

LARRY MICARI
District One

PETE VANDER POEL
District Two

AMY SHUKLIAN
District Three

EDDIE VALERO
District Four

DENNIS TOWNSEND
District Five

AGENDA DATE: June 29, 2021

Public Hearing Required	N/A
Scheduled Public Hearing w/Clerk	N/A
Published Notice Required	N/A
Advertised Published Notice	N/A
Meet & Confer Required	N/A
Budget Transfer (Aud 308) attached	N/A
Personnel Resolution attached	N/A
Agreement(s) attached	Yes

CONTACT PERSON: Celeste Perez PHONE: (559) 624-7000

SUBJECT: Approve a Memorandum of Understanding with the City of Lindsay

REQUEST(S):

That the Board of Supervisors:

1. Approve a Memorandum of Understanding with the City of Lindsay for the implementation of California Department of Housing and Community Development funded programs on behalf of the city.
2. Authorize the Chair of the Board to sign the Memorandum of Understanding.

SUMMARY:

On September 8, 2020, the City of Lindsay entered into a settlement agreement with the California Department of Housing and Community Development (HCD) regarding limits on the city's ability to apply for and receive grant funds under various programs administered by HCD. The settlement agreement requires that the city and an eligible entity such as the County apply jointly for such funding.

The Resource Management Agency (RMA) was contacted by HCD and the City of Lindsay with a request to act as the eligible entity for application and implementation of various grant funding sources on the city's behalf so that the residents of the City of Lindsay can still benefit from the various programs offered by HCD.

HCD requires that the County of Tulare and the City of Lindsay enter into a Memorandum of Understanding (MOU) before any grant agreements can be issued. Where feasible and permissible, the County will enter into subrecipient agreements with Self-Help Enterprises (SHE) for the implementation of the grant programs. The County's

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responsibilities will be transferred to SHE, however, the County will have to monitor SHE on an annual basis, process and sign requests for reimbursement and pay contractors and vendors.

The settlement agreement between HCD and the City of Lindsay stipulates that the city is barred from applying for grant funding directly for five (5) years from the date of execution of the agreement (9/8/2020). The MOU does not have an expiration date as at this time, and it is unknown how many grants the County will be administering on the city's behalf and when the last application will be submitted. Grant agreements run anywhere from one to three years. The MOU will be terminated once the last grant has been closed out.

FISCAL IMPACT/FINANCING:

There is no net county cost to the General Fund to administer the City of Lindsay's grants as the County will retain 5% of the overall grant amounts for grant administration.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The proposed grant activities will continue to improve the Quality of Life by providing decent, safe and affordable housing, and economic development opportunities within Tulare County.

ADMINISTRATIVE SIGN-OFF:

/s/ Aaron Bock

Aaron Bock, MCRP, JD, LEED AP
Assistant Director, Economic Development and Planning Branch

/s/ Michael Washam

Michael Washam, ACE
Associate Director

/s/ Reed Schenke

Reed Schenke, P.E.
Director

Cc: County Administrative Office

Attachment(s) A – Memorandum of Understanding