



# Sheriff/Coroner

## COUNTY OF TULARE

### AGENDA ITEM

#### BOARD OF SUPERVISORS

LARRY MICARI  
District One

PETE VANDER POEL  
District Two

AMY SHUKLIAN  
District Three

EDDIE VALERO  
District Four

DENNIS TOWNSEND  
District Five

**AGENDA DATE:** October 24, 2023

Public Hearing Required	N/A
Scheduled Public Hearing w/Clerk	N/A
Published Notice Required	N/A
Advertised Published Notice	N/A
Meet & Confer Required	N/A
Budget Transfer (Aud 308) attached	N/A
Personnel Resolution attached	N/A
Agreement(s) attached	Yes

CONTACT PERSON: Amanda Timblin PHONE: 5598029462

**SUBJECT:** Approve an agreement to participate in CAL Fire Incident Management Teams

**REQUEST(S):**

That the Board of Supervisors:

1. Approve an agreement with CAL Fire to provide reimbursement to Tulare County Sheriff's Office to participate in an Incident Management Team and respond to emergencies on a year-round basis effective on last signature and will remain in effect unless terminated in writing from one party to the other or superseded by a new Operating Plan.
2. Authorize the Sheriff or designee to assign one (1) sworn Sheriff personnel to serve as the Law Enforcement Liaison Officer on the Incident Management Team.
3. Find that CAL Fire will reimburse Tulare County for the actual costs associated with incident deployment.
4. Authorize the Chair of the Board to sign the Agreement.

**SUMMARY:**

The state of California experiences several natural disasters, including fire, earthquakes, flooding, and mudslides year-round. Most of the time, these disasters are very destructive and require assistance from various public safety agencies to support and provide relief to the affected region(s).

The Tulare County Sheriff's Office (TCSO) is requesting the Board to approve the agreement with CAL Fire, which will allow one (1) assigned Sheriff personnel to serve as

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the Law Enforcement Liaison Officer (LELO) for a CAL Fire Incident Management Team (IMT). The LELO is a vital link between local law enforcement and the Incident Command Post. In an emergency, the LELO will assist and coordinate with local law enforcement agencies to ensure the Law Enforcement Branch is established within the IMT command structure. He/she will be responsible for all large-scale evacuations or other law enforcement issues.

Assigned Sheriff personnel will receive training, participate in the development and support of evacuation and repopulation plan(s), and collaborate with other local, state, and federal agencies. The experience and knowledge gained will then be applied to the Sheriff's emergency operational procedures for complex incidents.

CAL Fire will reimburse Tulare County for those incidental costs incurred enroute to and from the incident and other incident related costs (e.g., including but not limited to, personnel wages, meals, lodging, equipment, and vehicle mileage). To receive reimbursement, all supporting documentation will be submitted by the Sheriff's Office.

The proposed agreement will remain in effect unless terminated in writing from one party to the other or superseded by a new agreement.

**FISCAL IMPACT/FINANCING:**

The agreement with CAL Fire will provide consistent, accurate, and timely reimbursement to Tulare County Sheriff's Office to participate in an Incident Management Team. Sheriff personnel assigned to a CAL Fire IMT will be paid according to Tulare County salary schedule. All hours will be compensated at overtime to cover post coverage. Payment will be consistent with the current California Fire Assistance Agreement and will constitute full reimbursement to the county. There is no net County cost to the General Fund.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's five-year strategic plan includes four (4) initiatives. The proposed agreement aligns with Strategic Initiative 4, Organizational Performance. The new skillsets gained by participating in a CAL Fire IMT can then be applied to the emergency operational procedures for complex incidents.

**ADMINISTRATIVE SIGN-OFF:**

/s/ Assistant Sheriff Robert Schimpf  
Mike Boudreaux  
Sheriff-Coroner

Cc: County Administrative Office

Attachment – Operating Plan