



# County Administrative Office

## COUNTY OF TULARE AGENDA ITEM

### BOARD OF SUPERVISORS

LARRY MICARI  
District One

PETE VANDER POEL  
District Two

AMY SHUKLIAN  
District Three

EDDIE VALERO  
District Four

DENNIS TOWNSEND  
District Five

**AGENDA DATE:** August 27, 2024 - REVISED

Public Hearing Required	N/A
Scheduled Public Hearing w/Clerk	N/A
Published Notice Required	N/A
Advertised Published Notice	N/A
Meet & Confer Required	N/A
Budget Transfer (Aud 308) attached	N/A
Personnel Resolution attached	N/A
Agreement(s) attached	Yes

CONTACT PERSON: Alex Cruz    PHONE: 5596365005

**SUBJECT:** Approve an amendment to Agreement No. 27385 with Superior Court of California, County of Tulare

**REQUEST(S):**

That the Board of Supervisors:

1. Approve an amendment to Agreement No. 27385, with the Superior Court of California, County of Tulare for the provision of County use of the Court's Case Management System, in the amount of \$369,604.75, effective September 8, 2024, through September 7, 2025.
2. Authorize the Chair of the Board to sign the amendment to Agreement.

**SUMMARY:**

The Superior Court of Tulare County ("Court") provides Tulare County continued use of the Court Case Management system. This is necessary as Tulare County departments utilize the case management system, to complete objectives within their respective departments. The following items are identified in the agreement: terms of the license use, the necessary date for notification of required number of licenses, and the associated costs. Tulare County Information and Communication Technology processes the annual license requests and billing for the County departments. In addition, the Tulare County Information and Communication Technology works directly with the Court to process payment for licenses.

The Court requested an agreement to formalize the terms to access the software system and payment for the licenses. Consequently, for the past fourteen years (as of 9/28/10), the Tulare County Superior Court and County of Tulare have entered into Memorandum of Understanding ("MOU") as the agreement for Court case management system and payment of the licenses to the Court. This is an amendment to the current agreement No. 27385 that was approved October 13, 2015.

**SUBJECT:** Approve an Amendment to MOU with Superior Court of California, County of Tulare

**DATE:** August 27, 2024 - REVISED

This amendment will extend the term date by one year and update the license cost for FY 2024/25.

The licenses will be provided largely to the Probation Department in conjunction with other county departments. (For reference, see Attachment 1, Memorandum of Understanding, Exhibit A [Cost of Services FY 2024/25 County department List].)

The software license costs are identified by cost per license, per user, and per year. The cost has increased by \$252.60 per license, bringing the cost per license to \$1,802.95 per license. (For reference, see Attachment 1, Memorandum of Understanding, Exhibit A [Cost of Services FY 2024/25] providing the detail for these costs.)

**FISCAL IMPACT/FINANCING:**

There will be no additional Net County Cost. The MOU revenues and expenses are budgeted in the Fiscal Year 2024/25 County Counsel, District Attorney, Child Support Services, HHSA, Probation, Public Defender, Sheriff, Fire and the Court's Budget.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's five-year strategic plan includes the Organizational Performance Initiative to continuously improve organizational effectiveness and fiscal stability. The approval of Memorandum of Understanding helps fulfill this initiative through improved coordination of services between the County and the Court.

**ADMINISTRATIVE SIGN-OFF:**

/s/Jason T. Britt  
Jason T. Britt  
County Administrative Officer

Cc: County Administrative Office

Attachments: Amendment to Memorandum of Understanding