

COUNTY OF TULARE  
SERVICES AGREEMENT AMENDMENT FORM  
REVISION APPROVED 01/01/2018

**SECOND AMENDMENT TO  
TULARE COUNTY AGREEMENT NO. 31553**

---

**THIS SECOND AMENDMENT** ("Amendment") to Tulare County Agreement No. 31553 (the "Agreement") is entered into by and between the **COUNTY OF TULARE** ("COUNTY") and **Sequoia Community Center** ("CONTRACTOR") as of December 17, 2024, with reference to the following:

- A. The COUNTY and CONTRACTOR entered into Agreement No. 31553 on January 23, 2024, to reimburse the cost of rehabilitating the Sequoia Community Center.
- B. The County and CONTRACTOR amended Agreement No. 31553 on October 2, 2024.
- C. COUNTY and CONTRACTOR now wish to amend the agreement in order to add Exhibit A-2, ARPA Proposal for Round 3 Funding Narrative; and to replace and supersede Exhibit B, Reimbursement Agreement; to increase the funding amount; and Exhibit E, Amount of Grant and Uses, to reflect the changes in Exhibits A-2 and B to increase the funding amount.

**ACCORDINGLY, COUNTY and CONTRACTOR** agree as follows:

1. Section 1. "Term" of Agreement No. 31533 is amended to read:

"This Agreement becomes effective January 23, 2024, and expires at 11:59 PM on December 31, 2026, unless its term is extended by written amendment."

2. Exhibit A-2, ARPA Proposal for Round 3 Funding Narrative is now added to the agreement.

3. Exhibit B, Reimbursement Agreement; and Exhibit E, Amount of Grant and Uses to the agreement are hereby replaced and superseded by the attached Exhibits B, and E.

4. This Second Amendment becomes effective upon Board signature.

5. Except as provided above, all other terms and conditions of the Agreement shall remain in full force and effect.

///

///

///

///

///

///

COUNTY OF TULARE  
SERVICES AGREEMENT AMENDMENT FORM  
REVISION APPROVED 01/01/2018

**SECOND AMENDMENT TO  
TULARE COUNTY AGREEMENT NO. 31553**

**THE PARTIES**, having read and considered the above provisions, indicate their agreement by their authorized signatures below.

Date 12/2/2024

**Sequoia Community Center**

Signed by:  
By *Joni Jordan*  
30224E58D8E168C9  
Joni Jordan

Print Name \_\_\_\_\_  
Title President, Board of Directors

Date 12/1/2024

Signed by:  
By *Lynn Knudson*  
304F50623EAC4F1...  
Lynn Knudson

Print Name \_\_\_\_\_  
Title Treasure/CFO

[Pursuant to Corporations Code section 313, County policy requires that contracts with a Corporation be signed by both (1) the chairman of the Board of Directors, the president or any vice-president (or another officer having general, operational responsibilities), and (2) the secretary, any assistant secretary, the chief financial officer, or any assistant treasurer (or another officer having recordkeeping or financial responsibilities), unless the contract is accompanied by a certified copy of a resolution of the corporation's Board of Directors authorizing the execution of the contract. Similarly, pursuant to California Corporations Code section 17703.01, County policy requires that contracts with a Limited Liability Company be signed by at least two managers, unless the contract is accompanied by a certified copy of the articles of organization stating that the LLC is managed by only one manager.]

**COUNTY OF TULARE**

Date 12/17/2024

By *[Signature]*  
Chair, Board of Supervisors

ATTEST: JASON T. BRITT  
County Administrative Officer/Clerk of the Board  
of Supervisors of the County of Tulare

By *[Signature]*  
Deputy Clerk



Approved as to Form:  
County Counsel

By *Charles W. Felix*  
Deputy

Matter # 20241814

Date 12/3/24

EXHIBIT A-2

**Sequoia Community Center  
ARPA Proposal for Round 3 Funding  
Narrative**

After review of our initial ARPA proposal and subsequent reconfiguring and prioritizing projects, the Board of Directors would like to propose bringing the sports court back to active mode. While this was addressed in our initial request, we are considering new ideas to enhance this project upon the direction of community members' requests.

**Area of Need #1 (from initial ARPA proposal): To sustain and improve the current facility, building capacity as a resource center for community services, particularly in health and wellness, to provide lifelong learning, and to create a safe space, resources and appropriate conditions for emergency use.**

The funding requests in this area sustain the current work and programs of the Center, as well as building up the capacity for the Center's ability to create spaces for active, healthy living and lifelong learning. This item connects most closely to the ***Enumerated Use #3: Building strong, healthy communities through investments in neighborhoods.***

**Sports Court:**

**Need:**

Notably, our area has no dedicated space for organized sports of any kind. Recently, there has been interest expressed in the community for creating a single sports court that will allow for pickleball, badminton, tennis and volleyball and basketball. Such a sports court would serve both older and younger members of the community. The creation of such a space would benefit a wide swath of the community, from children who are largely home-schooled in the area, to our large active senior population. It would also allow for accessible outdoor activities for those with limited range of motion, such as a more level and firm walking surface and an alternative spot for chair yoga and senior stretching classes.

**Proposal:**

Create a new, fenced single multi-sport court with appropriate surface, striping and lighting. This will provide greater opportunities for outdoor fitness and appeal to all community members who have no other local sports/fitness opportunities.

**Enumerated Eligible Use (ARPA):**

**An enumerated eligible use under ARPA guidelines is “Investments in neighborhoods to promote improved health outcomes.” This is also addressed in the section of the Final Rule “(i) Services to address health disparities of the disproportionately impacted household, population, or community;...(iii) Investments in communities to promote improved health outcomes and public safety such as parks, recreation facilities...” Additionally, "Mitigation measures in small businesses, nonprofits, and impacted industries (e.g., developing outdoor spaces)" is an approved capital expenditure.** Adding a way for disproportionately impacted residents to work on fitness and health goals will go hand-in-hand with the foods program that is currently improving lives in that way. The SCC is committed to bringing wellness and fitness opportunities to the community and has been working with Kaweah Delta Community Health and other health partners toward these goals. Having these facilities would improve the opportunities to create healthy lifestyles for residents in the community.

**Summary:**

As the first and second rounds of ARPA funding has already brought noted improvements to Sequoia Community Center and will continue to improve its ability to serve the community, this third round of funding will focus on a major singular enhancement for the Community Center, thus continuing to expand the ability of the Center to meet the diverse needs of residents.

**AMENDMENT TO EXHIBIT B: REIMBURSEMENT  
AGREEMENT**

**Tulare County Health and Human Services ARPA SLFRF Funds  
Proposal: Sequoia Community Center**

**Total \$225,200**

County will Reimburse Grantee under the following terms pursuant to Grantee's ARPA Budget Proposal.

It is hereby agreed that:

1. Upon delivery to the County of invoices for the rehabilitation of the Sequoia Community Center as described in Exhibit A, COUNTY will pay to GRANTEE an amount not to exceed Two Hundred Twenty-Five Thousand Two Hundred Dollars. \$225,200.
  - a. Costs will only be reimbursed as incurred.
  - b. Invoices may be submitted on a monthly basis.
  - c. Invoices should be submitted in pdf format via email to Yolanda Vann at [YVannl@tularecounty.ca.gov](mailto:YVannl@tularecounty.ca.gov).
2. GRANTEE will provide COUNTY a copy of all bids solicited and received pursuant to Exhibit E.
3. Method of payment:
  - a. Funds will be disbursed to GRANTEE or applicable vendor within 30 days of receipt of invoice and all required backup documentation by COUNTY.
  - b. Invoice must be accompanied by sufficient backup documentation to substantiate the eligible use of grant funds in order to receive payment.
  - c. COUNTY will not be responsible for any late fees, or interest accrued resulting from late payments of any costs and/or invoices incurred by GRANTEE.
4. COUNTY will not reimburse any costs incurred that do not comply with State and Federal Law, and all Terms and Exhibits of this agreement.
5. COUNTY will only reimburse for the costs of the rehabilitation of the community center.

Sequoia Community Center				As of 11/17/24		Total Funding of ARPA 1, 2 and 3	
ARPA BUDGET PROPOSAL - 1 and 2				Text in Red are part of ARPA Budget for first \$107K and final quotes obtained, text in blue are part of first ARPA budget not yet final quotes, text in green for second \$100K ARPA funding, text in purple for \$18,166 third ARPA funding proposed. Note the cottage funding comes from both ARPA 1 and 2.			
Assets to Sustain and Improve Facility to Serve as Emergency Shelter and Continue Core Programming	Priority	ITEM	Cost	Vendor	Detail	Installation	Status
	1	Mini Splits / Heating & Cooling	\$24,950.00	MidValley	2 units each 3 ton	VENDOR	Completed & paid
	2	Internet	\$5,019.30	Starlink	< TOTAL Equipment \$699.30	Self-install	Completed & paid
				>	3 yrs. service @ \$120/mo.		Ongoing Monthly
	3	Smart Board	\$6,330.00	Amazon		Self-install	Completed & paid
	4	Energy Efficient South Windows	\$18,287.00	The Glass Co.	14 Safety Windows - 72" tall X 44" wide, (lower 30" sash, above is picture window".	The Glass Co.	Completed & paid
	5	Security - smart dead bolt locks	\$ 1,000	SMONTE or best deal	7 locks	Self-install	In Process- some but not all are in place
	6	Security Cameras	\$ 1,153	Eufy	10 cameras	Self-install	Completed & paid
	7	LED Sign Board 4X8, 10P	\$11,230	Genopics	Obtained 3 estimates	self-install	Completed & paid
		LED Sign Board Install	\$5,000	American Sign Letters or best deal		Self-install	Obtaining bids for installation
	8	Letters to Build Name Sign on Building	\$4,000.00				
	9	Stacking Chairs	\$1,083.00	Costco	40 White folding chairs @ \$25	N/A	Completed & paid
	10	Chairs with Arms	\$1,150		10 Guest arm chairs @ \$115		In Process-5 of 10 obtained
	11	Fix Cottage for use as Library of Things/Community Kitchen and emergency shelter	\$53,202.80	Contractors to be determined	Bring facility to code and appropriate renovations for multiple use		ARPA 1 and 2
	12	Curtains	174.06	curtains for windows	Lowes		Completed & Paid
			200	Blinds to hang			Researching costs
			173	Curtains for stage			
	13	Surveys to determine community need and results from ARPA funding	\$ 6,267.66		printing, mailing, two laptops		ARPA 2
	14	Painting the SCC Main Room	\$2,033.00		Self install		ARPA 2
Subtotal Needs For Emergency Shelter and Sustain Programming				\$476,053.00			
Upgrade Grounds to Support Programming							
	15	Signpost on south side of building (grounds to be used for RV area)	\$13,650	\$10/sq ft 20ft wide X 65ft long		Denny McGowan	ARPA 2
	16	Driveway driveway in north side of building used for RV area	\$2,683	Denny McGowan	\$500/load delivered	self install	ARPA 2
	17	Pool Area	\$25,000		Electrical outlet, sink, plumbing, French drain to back yard, cement top on BBQ		ARPA 2
		Boardwalk cement patio			2640 SF X \$77/sq ft	CONUSD	
		Backyard deck			Self-installed	Williams Electric	
		Electric to new plumbing			Self installed		
	18	Sports Court	\$18,466.00		obtaining other funding for some of the windows allowed for this	Self-install	ARPA 2 and 3
		Fencing Sports Court	\$ 8,981.00			Self-install	ARPA 1
Subtotal for Upgrade Grounds to Support Programming				\$83,147			
Grant Total				\$225,200.00			



## EXHIBIT E

### AMOUNT OF GRANT AND USES

1. COUNTY hereby grants up to \$225,200 to GRANTEE. GRANTEE confirms eligibility for this funding according to the ARPA CBO Project Eligibility Criteria, **Exhibit C**, and agrees to use said funds for activities consistent with the requirements of ARPA, the Final Rule, the Compliance and Reporting Guidance, the County Final Recovery Plan, and the American Rescue Plan Act (ARPA) Addendum, **Exhibit D**, specifically for expenses related to the renovation of the Sequoia Community Center in **Exhibits A and B**. Project must be completed within the Term listed in the Grant Agreement and Amount of Grant and Uses to receive requested funding.
2. GRANTEE is considered a subrecipient of funds from COUNTY. All funds remain subject to statutory requirements that they must be used for eligible costs incurred during the period that begins upon signature and ends on December 31, 2026. By accepting the funds, GRANTEE acknowledges that the funds granted will be used for costs incurred for the time period that begins upon signature up to and including December 31, 2026, and for the purposes described in **Exhibits A and B**. Grantee further attests to the accuracy of the representations made in **Exhibits A and B** and any other documentation it has submitted or will submit regarding the expenses incurred for the renovation of the Sequoia Community Center.
3. GRANTEE must comply with the following record-keeping and compliance requirements:
  - a. Document all use of the grant funds. Funds will be disbursed to GRANTEE or applicable vendor within 30 days of receipt of invoice and all required backup documentation by COUNTY. Documentation must be received timely and in accordance with ARPA requirements, including the Final Rule, the Compliance and Reporting Guidance, the County Final Recovery Plan, and the Office of Management and Budget Uniform Guidance (2 CFR 200). The invoice must be accompanied by sufficient backup documentation to substantiate the eligible use of grant funds in order to receive payment.
  - b. GRANTEE will be required to solicit at least three competitive bids or a formal request for proposals to maintain compliance with Title 2 CFR 200 "Uniform Administrative, Requirements, Cost Principles, and Audit Requirements for Federal Awards." The competitive bids or request for proposals will be evaluated by the COUNTY.
  - c. Provide written feedback on the impact achieved as a result of the grant upon request by the COUNTY for up to one year after the completion of the project outlined in **Exhibits A and B**.
  - d. Keep all receipts and other documentation of the use of funds for at least five years and provide the receipts and documents to the COUNTY upon request at any time from five years of the effective date of this Grant Agreement.
  - e. Documentation must be complete and in accordance with all ARPA requirements including the SLFRF Final Rule, Compliance and Reporting Guidance, and Title 2 CFR 200 "Uniform Administrative, Requirements, Cost Principles, and Audit Requirements for Federal Awards." Documentation must be provided when requested by the COUNTY by the date specified in order to remain in compliance with ARPA guidelines. Documents may be audited and funding is subject to recoupment if the compliance guidelines specified in **Exhibits D and E** are not fully followed.