



# General Services Agency

## COUNTY OF TULARE AGENDA ITEM

### BOARD OF SUPERVISORS

LARRY MICARI  
District One

PETE VANDER POEL  
District Two

AMY SHUKLIAN  
District Three

EDDIE VALERO  
District Four

DENNIS TOWNSEND  
District Five

**AGENDA DATE:** May 9, 2023

Public Hearing Required	N/A
Scheduled Public Hearing w/Clerk	N/A
Published Notice Required	N/A
Advertised Published Notice	N/A
Meet & Confer Required	N/A
Budget Transfer (Aud 308) attached	N/A
Personnel Resolution attached	N/A
Agreement(s) attached	N/A

CONTACT PERSON: Maria Benavides-Lopez PHONE: 559-205-1124

**SUBJECT:** Tulare County Parks Advisory Committee By-Laws

**REQUEST(S):**

That the Board of Supervisors:

Approve and adopt revisions to the By-laws of the Tulare County Parks Advisory Committee.

**SUMMARY:**

On May 19, 2015, the Board of Supervisors established the Parks Advisory Committee (PAC) and by-laws to create a forum for citizen input into matters of the County Parks System, including funding, improvements, and maintenance. The vision for PAC is to allow the community to provide input on park matters and to enhance the experience of park users. PAC members play an important role in promoting the County's Park resources, features, and events in their communities.

The PAC reviews matters pertaining to all eleven County parks and is currently composed of seven members as follows: one member appointed by each Board member (for a total of five members); the President of the Tulare County Historical Society (TCHS) or their designee; and the Tulare County Parks Manager (Parks Manager). The PAC along with the support of staff studies issues, advises on subjects, and makes recommendations and comments to the Board of Supervisors.

Over the last several years TCHS has been unable to find interested members to participate in the PAC. As such, they have agreed to relinquish their voting membership on the PAC.

Removal of the TCHS seat would leave an even number of voting PAC members on the committee and could result in a tie when voting on action items. As such, the PAC

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recommends that the Board approve and adopt the revisions to the by-laws to remove the TCHS and the Parks Manager as voting members of the committee. The Parks Manager and the TCHS or their designees, may still attend the PAC meetings and provide support to the committee, but will no longer serve as voting members upon the Board's approval.

On April 20, 2023, the PAC unanimously voted in favor of the removal of TCHS appointee and the Parks Manager as voting members of the committee. This vote meets the minimum requirement of a two-thirds vote of the full membership for action items.

It is requested that the Board approve and adopt revisions to the By-laws of the Tulare County Parks Advisory Committee to remove both the Tulare County Historical Society, and the Tulare County Parks Manager as voting members of PAC.

**FISCAL IMPACT/FINANCING:**

There is No Net County Cost to the General Fund.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's Strategic Business Plan includes the Quality of Life Initiative which seeks to improve recreational and outdoor opportunities for residents and visitors. Approval of the revised Parks Advisory Committee by-laws will allow the Committee to continue efforts to enhance park user experience.

**ADMINISTRATIVE SIGN-OFF:**

/s/ Brooke Sisk

Brooke Sisk

General Services Agency Director

Cc: County Administrative Office

Attachments: PAC Bylaws  
PAC Bylaws redline version