



Health & Human Services Agency

COUNTY OF TULARE AGENDA ITEM

BOARD OF SUPERVISORS

LARRY MICARI
District One

PETE VANDER POEL
District Two

AMY SHUKLIAN
District Three

EDDIE VALERO
District Four

DENNIS TOWNSEND
District Five

AGENDA DATE: December 17, 2024

Public Hearing Required	N/A
Scheduled Public Hearing w/Clerk	N/A
Published Notice Required	N/A
Advertised Published Notice	N/A
Meet & Confer Required	N/A
Budget Transfer (Aud 308) attached	N/A
Personnel Resolution attached	N/A
Agreement(s) attached	N/A

CONTACT PERSON: Vienna Barnes PHONE: 559-624-8075

SUBJECT: Review and adopt the Tulare County Council on Child & Youth Development By-Laws

REQUEST(S):

That the Board of Supervisors:

1. Review and adopt the Tulare County Council on Child & Youth Development By-Laws.
2. Authorize the Chair to sign two (2) copies of the Memo approving the By-Laws.

SUMMARY:

The Tulare County Board of Supervisors approved and established the Local Child Care Planning and Development Council (CCPC) on June 18, 1998, pursuant to the Statutes of 1997, Assembly Bill 1542. The Planning Council is composed of twenty-five members. The Tulare County Board of Supervisors appoints thirteen members, and the Tulare County Superintendent of Schools appoints twelve. Per legislative directive, the Council membership is divided into five categories: Agency Representative, Community Representative, Consumer/Parent Representative, Discretionary/Other, and Provider.

The Tulare County Council on Child & Youth Development is responsible for determining the impact of increased numbers of working families on the local childcare supply, assessing the unique childcare and early education needs for the county, and increasing the availability and quality of such services. According to the 2018 needs assessment, the most recent available, the Tulare County Council on Child & Youth Development, serves as an advocate for the childcare needs of 103,745 children, ages 0-12, in Tulare County.

SUBJECT: Review and adopt the Tulare County Council on Child & Youth Development By-Laws

DATE: December 17, 2024

The Council completed a review and revision of the CCPC By-Laws at the regularly scheduled meeting on August 15, 2024. The By-Laws were revised to reflect more clarity around Council membership, election, and voting procedures. Additional specifications have been added for membership application review, approval, and meeting attendance. Details for meeting scheduling requirements for elections and what constitutes a meeting quorum have also been updated. Members of the Council approved the changes at the meeting. As required by law, the By-Laws were also reviewed and approved by the Superintendent of Schools, Tim Hire. A signature by an authorized representative for the Tulare County Board of Supervisors is also required to finalize and adopt the By-Laws.

FISCAL IMPACT/FINANCING:

There is no cost associated with the revision of these By-Laws; therefore, there is no additional net County cost to the General Fund.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic plan includes the Quality of Life Initiative that encourages quality education opportunities for all county residents. The certification of the Local Child Care Planning Council increases the ability to fulfill this obligation by ensuring that the childcare needs of all Tulare County children are identified and met.

ADMINISTRATIVE SIGN-OFF:

/s/Francena Martinez

Francena Martinez

Director of Human Services

Cc: County Administrative Office

Attachments: Attachment A- Memo

Attachment B- Clean By-Laws

Attachment C- Redline By-Laws