

**COUNTY OF TULARE**  
**PARKS ADVISORY COMMITTEE BYLAWS**

**SECTION 1. PURPOSE:**

The Tulare County Parks Advisory Committee (hereafter "PAC") has been established by the Tulare County Board of Supervisors (hereafter "Board of Supervisors") to provide citizen input into matters of the Tulare County parks system, including funding, improvements, and maintenance. The PAC and its members will provide important citizen involvement and a channel of public communication to the Board. PAC members will also assist Tulare County (hereafter "County") in the promotion of park resources, features, and events within the community.

As directed by the Board of Supervisors and supported by staff, the PAC will study issues, advise on subjects, and make recommendations and comments to the Board of Supervisors. The PAC shall have no authority to direct staff; staff will receive direction from the Board of Supervisors regarding the implementation of PAC recommendations.

**SECTION 2. RESPONSIBILITIES:**

The PAC shall:

- (a) Advise the Board of Supervisors on matters relating to the acquisition, development, maintenance, and operation of parks in the County;
- (b) Provide recommendations to the Board of Supervisors regarding priorities and long-term planning of Parks operations;
- (c) Review the recreational program of the County in relation to the needs and desires of County citizens and make recommendations to the Board of Supervisors; and
- (d) As directed by the Board of Supervisors, conduct such investigations, studies, and hearings which, in the judgment of the Board of Supervisors, will aid in effectuating the general purposes of the Board of Supervisors on matters pertaining to county parks.

**SECTION 3. MEMBERS:**

The PAC shall be composed of ~~seven~~five voting members and one non-voting member:

- (a) Five members of the public appointed by the Board of Supervisors.

Each supervisor shall nominate one member. The nominee need not reside in the district of the nominating supervisor but must be a resident of Tulare County.

These members shall be appointed for four-year terms and shall serve until a successor is duly appointed and qualified. Each of these members shall possess expertise in one or more of the following areas: auditing, finance or municipal finance, general business, planning, biology or environmental science, resource management or protection, wildlife management or protection, historic preservation, construction management, recreation management or planning.

In order to establish staggered terms, the initial members nominated by the supervisors from Districts 1, 2, and 3 shall serve two-year terms expiring on June 30, 2017, and the initial

members nominated by the supervisors from Districts 4 and 5 shall serve four-year terms expiring on June 30, 2019. Each term thereafter shall be four years.

Vacancies in these positions shall be filled by the Board of Supervisors for the remainder of the term. If the vacancy is filled with less than six months remaining in the term, the Board of Supervisors may appoint for the full upcoming term as well as for the remainder of the current term.

Members may resign by submitting a resignation letter to the Clerk of the Board of Supervisors. Members who have two consecutive unexcused absences shall be deemed to have resigned from the PAC. Additionally, if a member has three or more consecutive excused absences within a calendar year shall be deemed to have resigned as well. At each meeting the PAC shall determine whether any absences are excused or unexcused. Once the resignation has occurred, the PAC should notify the Clerk of the Board of Supervisors.

~~(b) The President of the Tulare County Historical Society. This position does not have a term. The President may name an alternate, who shall also be a member of the board of the Historical Society, to attend in the President's absence.~~

~~(c) The Parks Manager of Tulare County. This position does not have a term. The Parks Manager may name an alternate, who shall also be a County employee in the Parks Division, to attend in the Parks Manager's absence.~~

~~(d)~~ (b) One member of the Tulare County Board of Supervisors, who shall serve as a non-voting ex officio member and at the pleasure of the Board of Supervisors. The Board of Supervisors may also appoint an alternate, who shall also be a member of the Board of Supervisors, to attend and participate in the absence of the regular Board of Supervisors member. ~~The regular member and alternate each shall serve for one-year terms, with no limit on the number of such terms, and each shall continue to serve until a successor is duly appointed and qualified.~~

#### **SECTION 4. OFFICERS:**

The PAC shall have a Chair and a Vice Chair, who shall be elected annually at the first meeting of the fiscal year. The Chair and Vice Chair may succeed themselves in office. County staff shall serve as the secretary.

#### **SECTION 5. MEETINGS:**

The PAC shall conduct its regularly scheduled meetings quarterly on the third Thursday of the month at 3:30 p.m. and location shall be determined by committee. The PAC may hold special meetings as needed between the regular quarterly meetings. All meetings shall be open to the public in accordance with the Ralph M. Brown Act, Government Code Section 54950 et seq. A majority of the full membership shall constitute a quorum for the transaction of any business, except adjournment. A majority of the quorum present is required to take any action.

#### **SECTION 6. COMMITTEES:**

The PAC may appoint subcommittees or task forces as needed to assist it in advising the Board of Supervisors. Such committees or task forces shall also comply with the Brown Act if required by that Act.

#### **SECTION 7. AMENDMENT:**

These bylaws may be amended only at a regular meeting. Proposed amendments must be distributed to

the members of the PAC in writing or by email at least one week prior to the meeting at which the amendments are proposed to be adopted. Amendments may be adopted at a single meeting. Amendments must be adopted by a two-thirds vote of the full membership of the PAC and shall go into effect upon approval by the Board of Supervisors.

#### **SECTION 8. LIST OF COUNTY PARKS:**

Below is a current list of parks that are operated by the County. These parks may be owned and operated by the County or owned by another entity and operated by the County.

1. Alpaugh Park, Alpaugh
2. Balch Park, Springville
3. Bartlett Park, Porterville
4. Community Park of Goshen, Goshen
5. Cutler Park, Visalia
6. Kings River Park, Kingsburg
7. Ledbetter Park, Cutler
8. Mooney Grove Park, Visalia
9. Pixley Park, Pixley
10. West Main Street Park, Visalia
11. Woodville Park, Woodville

#### **History**

1. Original bylaws approved by the Board of Supervisors on May 19, 2015.