



County Counsel/Risk Management

COUNTY OF TULARE AGENDA ITEM

BOARD OF SUPERVISORS

LARRY MICARI
District One

PETE VANDER POEL
District Two

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District Three

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District Four

DENNIS TOWNSEND
District Five

AGENDA DATE: July 9, 2024- **REVISED**

| | |
|------------------------------------|-----|
| Public Hearing Required | N/A |
| Scheduled Public Hearing w/Clerk | N/A |
| Published Notice Required | N/A |
| Advertised Published Notice | N/A |
| Meet & Confer Required | N/A |
| Budget Transfer (Aud 308) attached | N/A |
| Personnel Resolution attached | N/A |
| Agreement(s) attached | Yes |

CONTACT PERSON: Diana Mendez PHONE: 559-636-4950

SUBJECT: Approve an agreement with Thomson Reuters

REQUEST(S):

That the Board of Supervisors:

1. Approve an agreement with Thomson Reuters for a subscription to Westlaw for print publications, for the County Counsel's Office, in an amount not to exceed \$96,337, effective August 1, 2024, through July 31, 2029.
2. Authorize the Chair to sign the agreement.

SUMMARY:

The County Counsel's Office is requesting approval of an agreement with Thomson Reuters for a subscription to Westlaw for print publications. These publications offer access to a comprehensive collection of legal information. Resources include but are not limited to: California and Federal cases, statutes and regulations and practice areas. Access to our own print publications will allow County Counsel to perform legal research quickly and efficiently to effectively advise departments and the Board regarding complex legal issues.

This agreement deviates substantively from the standard County boilerplate as it is a multiple year agreement that has an automatic renewal term that requires a 30-day written notice to terminate.

FISCAL IMPACT/FINANCING:

The total agreement for the Westlaw Publication subscription shall not exceed \$96,337. This includes a monthly charge of \$1,348, taxes, and an annual increase to the monthly charge of no more than 4%. The breakdown of the agreement is noted below:

- Fiscal Year 2024/2025: \$16,304

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- Fiscal Year 2025/2026: \$18,439
- Fiscal Year 2026/2027: \$19,176
- Fiscal Year 2027/2028: \$19,943
- Fiscal year 2028/2029: \$20,741
- Fiscal Year 2029/2030: \$1,734

The charges for each fiscal year will be included in the Department's requested budget. A total of \$57,802, or 60% will be included in County Counsel's operational budget, and the remaining \$38,535, or 40%, will be included in the General Liability Fund Budget. No additional net County costs to the General Fund.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic plan includes an Organizational Performance Initiative to continually improve organizational effectiveness and fiscal stability. The approval of this contract would help fulfill this initiative by ensuring all pertinent legal resources on areas of law in which County Counsel advises are available to meet the needs of its clients.

ADMINISTRATIVE SIGN-OFF:

/s/ Diana L. Mendez

Diana L. Mendez

Chief Deputy County Counsel

Cc: County Administrative Office

Attachments: Agreement